

CITY OF CENTERVILLE  
APPROVED REGULAR MEETING MINUTES  
Tuesday, September 7, 2021  
5:30 p.m.

Mayor Kent Austin called the meeting to order at 5:30 p.m.

The pledge of allegiance was recited.

Council members present: Vicki Sikkink, Jeff Nelson, Jackie Krebs, Conway Lunning, and Adam Carlson.  
Absent: Cory Simonsen

Others present: Kristin Hazen – Finance Officer, Nolan Clark – Police Chief, and Cody Sikkink – Operations Manager. Visitors: Carleigh Reif and Sandy Schryer

C. Lunning moved and J. Krebs seconded to approve the agenda as presented. Motion carried. Unanimous.

V. Sikkink moved and J. Nelson seconded to approve the regular meeting minutes from Monday, August 2, 2021. Motion carried. Unanimous.

J. Nelson moved and V. Sikkink seconded to approve the warrants as presented. Motion carried. Unanimous.

#### WARRANTS

USDA Rural Development \$2,130.00 City of Centerville \$124.87 SYNCB/AMAZON \$750.22 AR LASKA INC. \$4,137.43 Banyon Data Systems, Inc. \$1,590.00 CENTER POINT AGGREGATES \$118.90 CENTER POINT LARGE PRINT \$88.68 CENTERVILLE POSTMASTER \$500.00 Century Business \$60.32 CODE ENFORCEMENT SPECIALISTS \$905.95 COLONIAL LIFE \$511.70 CRARY HUFF LAW FIRM \$1,140.00 Dakota Ace Hardware \$85.02 DANS DRAIN & DUCT CLEANING \$180.00 Dept of Health Laboratory Serv \$181.00 Diesel Machinery, Inc. \$1,300.00 Fort Randall Telephone Co. \$578.37 HALF PINT WELDING \$361.20 Health Pool of SD \$7,556.80 I & S GROUP, INC \$910.00 JACK'S UNIFORMS & EQUIPMENT \$124.85 Knudson Masonry \$255.10 L & S Repair \$336.02 Lewis & Clark Rural Water \$4,973.94 Conway Lunning \$425.59 MidAmerican Energy Company \$16.00 Mobile Electronic Service \$1,368.40 NUTRIEN AG SOLUTIONS \$59.38 Olson's Ace Hardware \$154.93 VISA \$1,595.74 OUT ON A LIMB, LLC \$2,236.50 Brad Preheim \$27.72 PRESS & DAKOTAN \$148.82 PRINSCO \$40.03 Pump N Stuff- City \$393.03 Pump N Stuff- City \$398.20 Pump N Stuff- City \$242.06 S&P CONSTRUCTION \$492.40 Sanitation Products, Inc. \$250.00 SOUTHEAST FARMERS CO-OP \$593.61 Star Publishing \$128.78 Total Stop Food Store #747 \$97.70 VERENDRYE MUSEUM, INC \$86.00 Verizon Wireless \$138.55 Vermillion Garbage Service \$120.00 Xcel Energy \$6,287.66 Badger Meter Inc \$67.35 Century Business \$29.26 Diesel Machinery, Inc. \$1,300.00 Lewis & Clark Rural Water \$4,803.38 MidAmerican Energy Company \$75.15 NUTRIEN AG SOLUTIONS \$356.15 PARKER FARM AND AUTO SUPPLY IN \$992.42 Total Stop Food Store #747 \$10.90

August 2021 Payroll: Mayor & Council - \$1,625.76 Finance - \$4,231.82 Police - \$9,522.26 Parks - \$1,283.62; Streets - \$4,782.36; Water - \$3,893.10; Sewer - \$3,893.06 Library - \$4,983.99; Econ Dev - \$6,333.50;

Mayor Austin shared a building permits received from L & L Builders, Carleigh Reif, and Mike Ormseth, previously approved by K. Hazen and K. Westra.

Mayor Austin asked for public comments. Sandy Schryer shared that she has seen a lot of branches piled up around town and asked if the council was okay if volunteers helped out. She suggested that she could

ask the service learning group at the school or if others with a pickup could pick up the piles. Mayor Austin shared that the city cannot borrow the city pickup to assist as the driver has to be an employee of the city or carried on the city's liability insurance. However, she could find someone else to provide a pickup that would assist would be best. He also shared that they are looking to hire an assistant operations manager soon and once we have more help that the city could start helping with the piles of branches. The council thanked Sandy for trying to help the city get these piles picked up.

Senior Center update – J. Hybertson met with representatives from ISG Engineering for an update on the drainage issues along the crosswalk at Broadway and Main and also an update on ADA compliance for the Senior Center Building. ISG has put together some recommendations for the City to review.

Parking lines – C. Sikkink spoke with a representative from Traffic Solutions and they could paint parking lines on Broadway for around twenty thousand dollars. Chief Clark suggested to posting no trailer parking signs. Mayor Austin said to start ticketing those who are not in compliance with the city ordinances. J. Hybertson shared that the parking lines would improve the downtown area and could possibly cut down on the illegal U-turns. No action was taken at this time.

C. Sikkink told the council that we will be adding a 6" trash pump to insurance as its value is around sixty five thousand dollars.

City dumpsters have been dropped off and Vermillion garbage has asked if we would like to purchase these dumpsters or rent them monthly. Mayor Austin ask K. Hazen to reach out to Wade and get a price to purchase the dumpsters.

Surplus - C. Lunning moved and J. Nelson seconded to approve the surplus of the old forks off the skid loader and the old dumpsters. Motion carried. Unanimous.

Hefty – Brad Austin contacted the city on behalf of Hefty Seed to be connected to the city's water service. It was decided that the city would extend the pipe to the city limit line for Hefty to connect to.

C. Sikkink shared the quotes for the waste water treatment repairs. C. Dillion Digging Inc., \$9,750.00 and 3-D Digging & Trucking, \$9,500.00. V. Sikkink moved and A. Carlson seconded to accept the quote from 3-D Digging & Trucking for (nine thousand five hundred dollars) \$9,500.00 to conduct the waste water treatment repairs. Motion carried. Unanimous.

V. Sikkink moved and J. Nelson seconded to approve C. Sikkink's request to purchase new openers for the Morton building for \$1,600.00 (one thousand six hundred dollars). Motion carried. Unanimous.

Mayor Austin shared the Memorandum of Agreement made and entered by and between South Lincoln Rural Water and City of Centerville. A. Carson moved and J. Krebs seconded to move forward with the agreement with the possibility of renegotiating after 20 years of the 40 year term. Motion carried. Unanimous.

Misc. - C. Sikkink asked if the park would be chipped sealed this year. Mayor Austin said no and that we can bring some mag water and put it down to help with the dust.

Misc. – Ballfield improvements. J. Hybertson shared that there is various groups willing to help improve the outfields at Centerville's baseball and softball diamonds. He added that the ball programs continues

to grow and the ballfields are a great selling point for our community. He expressed that the work will begin soon.

Carleigh Reif joined the council members and inquired about peddler's license, one day liquor licenses, event insurance, and street closures for the Fall Festival in October. V. Sikkink moved and J. Krebs seconded to approve Carleigh's request to wave the peddler's license for the Fall Festival event. Motion carried. Unanimous.

C. Lunning moved and J. Nelson seconded to go into executive session to discuss personal matters. Motion carried. Unanimous. Mayor Austin declared in executive sessions at 6:19 p.m.

Mayor Austin declared out of executive session at 6:35 p.m.

A motion was made by C. Lunning seconded by V. Sikkink to offer Lance Nelson the full time Assistant Operations/Public Works Manager of the City of Centerville and that his rate of compensation be \$17.75 (seventeen dollars and seventy five cents) per hour, with \$.25 (twenty five cents) per hour increases for each certification obtained. Motion carried. Unanimous.

Police Officer Clark gave the monthly police report for June:

<u>August 2021</u>	
19 Calls for service/disturbance/assistance	2 Motor vehicle crash reports
17 Traffic stops	1 Arrest
3 Traffic assists for fire/ambulance calls	0 Domestic dispute calls
2 Animal calls	3 Mental health incidents

Chief Clark touched on the highlights from his Police Department report. A full report is available at City Hall.

Chief Clark presented two quotes for the rain gutter replacement for the police station/machine shed. Titan Gutters, \$2,400.00 and Englert LeafGuard, \$4,866.50. J. Krebs moved and A. Carlson seconded to approve the installation agreement received from Titan Gutters for \$2,400.00 (two thousand four hundred dollars). Motion carried. Unanimous.

C. Lunning moved and J. Nelson seconded to approve Chief Clarks request for Officer Rausch to attend Crisis Intervention Team Training in Aberdeen December 13-17. Motion carried. Unanimous.

Economic Development: J. Hybertson touched on the highlights from his Economic Development report. Report is available at City Hall or on the city website.

V. Sikkink moved and A. Carlson seconded the first reading of Ordinance 444-2022 - 2022 Appropriations Ordinance. Motion carried. Unanimous.

J. Krebs moved and J. Nelson seconded the second reading of Ordinance #2021-05 Mopeds. Motion carried. Unanimous.

K. Hazen shared a medical cannabis ordinance that is being used by Chancellor. She will bring back to the next regular council meeting for a first reading once approve by SECOG.

ORDINANCE NO. 2021-05

AN ORDINANCE OF THE CITY OF CENTERVILLE, SD, AMENDING THE MUNICIPAL ORDINANCES OF THE CITY BY ADDING TITLE VII: TRAFFIC CODE, CHAPTER 78: OPERATION OF MOPEDS.

BE IT ORDAINED BY THE CITY OF CENTERVILLE, SD:

*Section 1. That Chapter 78 of the Municipal Ordinances of Centerville, SD, is hereby added and shall read as follows:*

## **CHAPTER 78: OPERATION OF MOPEDS**

### **§ 78.01 – DEFINITIONS.**

For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

*MOPED.* A motor driven cycle equipped with two or three wheels. If a combustion engine is used, the maximum piston or rotor displacement shall be fifty cubic centimeters regardless of the number of chambers in such power source. The power source shall be equipped with a power drive system that functions directly or automatically only, not requiring clutching or shifting by the operator after the drive system is engaged. (SDCL 32-3-1(9)).

*OPERATOR.* Any person who operates or who is in actual physical control of a moped subject to this Chapter.

*OWNER.* Any person having legal title or the ownership to a moped subject to this Chapter or who is entitled to its use or possession thereof.

### **§ 78.02 – OPERATOR’S LICENSE AND INSURANCE REQUIRED.**

It shall be unlawful to operate a moped on the streets, alleys, roadways, or other public places within the City limits, unless the operator has a valid driver’s license and proof of insurance in his or her possession. (SDCL 32-20-2; SDCL32-35)

### **§ 78.03 – REGISTRATION.**

- (A) It shall be unlawful to operate a moped within the City, unless the same is registered with the City. Upon proper application, the City shall issue a registration sticker that shall be placed in a readily identifiable location on the vehicle. Registration fees shall be \$20 per year. The registration fees may be amended by resolution of the City Council.
- (B) Registration shall be on a calendar year basis, with all registrations effective for the period beginning on the date of registration and ending December 31 of the year of registration.

### **§ 78.04 – MOPED OPERATION GENERALLY.**

Any moped operator shall comply with SDCL Chapter 32-20 and all other applicable city and state laws applying to such vehicles.

**§ 78.05 – HEADLAMP REQUIRED.**

A moped shall be equipped with a headlamp of a single beam type. The headlamp of the moped shall be of sufficient intensity to render clearly discernible a person or vehicle at a distance of not less than one hundred (100) feet. (SDCL 32-17-24.1)

**§ 78.06 – REAR LAMP REQUIRED.**

Mopeds shall have at least one (1) tail lamp which when lighted shall emit a red light plainly visible from a distance of two hundred and fifty (250) feet to the rear. (SDCL 32-17-8)

**§ 78.07 – PENALTY.**

Any person violating any provisions of this Chapter shall be subject to a fine of up to five hundred dollars (\$500.00) per violation.

Adopted this 7th day of September, 2021.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Finance Officer

Seal

First Reading: August 2, 2012

Second Reading & Adoption: September 7, 2021

Publication: September 15, 2021

Effective Date: October 5, 2021

Published once at the approximate cost of \_\_\_\_\_.

**RESOLUTION: #2021-20**

Subject Yearly Review Raises

BE IT RESOLVED: by the city council of the City of Centerville, South Dakota that:

1. Rate of compensation for Linda Holmberg, Head Librarian, be increased by 1.5 % (one and one half percent) so that her new hourly rate will be \$18.44 (eighteen dollars and forty four cents) effective September 7, 2021.

2. Rate of compensation for Katie Westra, Deputy Finance Officer, be increased by 1.5 % (one and one half percent) so that her new hourly rate will be \$20.24 (twenty dollars and twenty four cents) effective September 7, 2021.
3. Rate of compensation for Kristin Hazen, Administrator/Finance Officer, be increased by 1.5 % (one and one half percent) so that her new hourly rate will be \$25.12 (twenty five dollars and twelve cents) effective September 7, 2021.

Adopted this 7<sup>th</sup> day of September 2021 with a motion made by A. Carlson and seconded by J. Krebs. Motion carried. Unanimous.

\_\_\_\_\_  
Kent Austin, Mayor

Attest: \_\_\_\_\_  
Kristin Hazen, Finance Officer

The next regular City Council meeting will be held Monday, October 4, 2021 at 5:30 p.m.

There being no further matters to discuss, V. Sikkink moved and C. Lunning seconded the meeting be adjourned. Motion carried. Unanimous. Meeting adjourned at 7:37 p.m.

\_\_\_\_\_  
Kent Austin, Mayor

Attest: \_\_\_\_\_  
Finance Officer