

CITY OF CENTERVILLE
UNAPPROVED MINUTES OF RESCHEDULED
REGULAR MEETING
Tuesday, September 5, 2023
5:30 p.m.

Mayor Austin called the meeting to order at 5:30 p.m.

The pledge of allegiance was recited.

Council members present: Vicki Sikkink, Kyle Strand, Jackie Krebs, Conway Lunning, and Adam Carlson.

Others present: Kristin Voegeli – Finance Officer, Nolan Clark – Police Chief, Cody Sikkink – Operations Manager and Jared Hybertson – Economic Development

Mayor Austin asked if there was any additions or corrections to the agenda. K. Voegeli requested to add SRO discussion and Humane Society Contract under Police Department. After the addition, K. Strand moved and C. Lunning seconded to approve the agenda. Motion carried. Unanimous.

V. Sikkink moved and K. Strand seconded to approve the regular meeting minutes from Monday, August 7, 2023. Motion carried. Unanimous.

J. Krebs moved and C. Lunning seconded to approve the warrants presented. Motion carried. Unanimous.

WARRANTS

SD Retirement System \$4,018.80 Vendor Liability Alkota \$58.92 POWER WASHER PARTS Badger Meter Inc \$569.09 SERVICES DEC 2022 TO JULY 2023 Banyon Data Systems, Inc. \$1,680.00 PAYROLL & FUND SUPPORT Bierschbach Equip & Supply \$369.50 SUPPLIES AND MATERIALS CENTER POINT LARGE PRINT \$46.74 BOOKS CORE & MAIN LP \$155.00 TRUMNULL VALVE KEY Dakota ACE Hardware \$436.53 MISC SUPPLIES AND MATERIALS DAKOTA PUMP & CONTROL \$1,142.43 PULLED PUMPS AND INSPECTED Diesel Machinery, Inc. \$1,300.00 RENTAL CONTRACT 8-24-23 TO 09-20-23 Health Pool of SD \$12,403.12 SEPT HEALTH INSURANCE JACK'S UNIFORMS & EQUIPMENT \$176.14 PD UNIFORM Menards \$40.14 CITY HALL REPLACE COUNCIL ROOM PLUS INS MidAmerican Energy Company \$12.95 420 VERMILLION New Century Press, Inc. \$336.00 PUBLISHING Olson's Ace Hardware \$12.00 PARTS PETERSON CONSTRUCTION \$13,338.80 FOAM ON WALLS AND CEILING SHOP PORTA PROS, INC. \$170.00 NORTH BASEBALL DIAMOND Brad Preheim \$33.66 MILEAGE REIM LEWIS AND CLARK PRESS & DAKOTAN \$148.82 LIBRARY NEWSPAPER Pump N Stuff- City \$613.42 FUEL POLICE DEPART Pump N Stuff- City \$757.65 FUEL CITY Pump N Stuff- City \$68.57 FUEL FIRE DEPT RUNNINGS \$49.46 DRYWALL S & S AG SUPPLY \$289.67 EXMARK DISCHARGE TUNNEL ASSEMBLY Vermillion Garbage Service \$120.00 COMMERCIAL GARBAGE BLUE360 MEDIA \$190.96 SD CRIMINAL LAW BOOK CODE ENFORCEMENT SPECIALISTS \$1,019.75 BILLING 8-1-23 TO 8-31-23 Diesel Machinery, Inc. \$1,326.00 KOMATSU RENTAL Farmers Lumber Company \$236.16 SHOP SPLIT SUPPLIES/MATERIALS FERGUSON WATERWORKS #2516 \$194.98 PARTS/REPAIRS TO ALLEY LEAK Fort Randall Telephone Co. \$622.82 TELEPHONE/FAX/INTERNET KRISTIN VOEGELI \$23.46 REIM ALCESTER TRAINING Lewis & Clark Rural Water \$3,619.74 AUGUST 2023 Total Stop Food Store #747 \$16.34 MISC SUPPLIES Tri-State Ready Mix, Inc. \$1,232.50 BROADWAY Internal Revenue Service \$4,384.27 Vendor Liability Dept of Revenue & Regulation \$137.92 JULY 2023 REMITS Internal Revenue Service \$3,545.00 Vendor Liability City of Centerville \$57.75 SENIOR CENTER WATER BILLING City of Centerville \$59.71 WATER CITY HALL City of Centerville \$63.16 WATER SHOP/POLICE COLONIAL LIFE \$824.78 SEPTEMBER 2023 AT&T MOBILITY \$80.08 PD TELEPHONE MidAmerican Energy Company \$9.25 1400 MAIN VISA \$1,169.12 SUPPLIES AND MATERIALS Verizon Wireless \$129.02 TELEPHONE/INTERNET SHOP/PD Xcel Energy \$1.01 SENIOR CENTER Xcel Energy \$127.71 SENIOR CENTER USDA Rural Development \$2,130.00 USDA LOAN PAYMENT MidAmerican Energy Company \$12.22 808 MAIN ST GARAGE

Aug Payroll: Finance - \$4,817.54 Police - \$13,052.53; Streets - \$5,597.79; Water - \$6,250.11; Sewer - \$6,070.96; Parks - \$3,525.07 Pool - \$4,879.18 Library - \$6,129.89; Econ Dev - \$6,9999.39

Mayor Austin shared building permits received from Matt Bendert, Charles & Deb Bertrand, and Your Home Improvement Company, previously approved by K. Voegeli and K. Westra.

Mayor Austin shared a building permit received from John and Jen Westra for new residential home. A. Carlson moved and K. Strand seconded to approve their building permit as presented. Motion carried. Unanimous.

Mayor Austin shared a building permit received from Hunter Ellis for moving a residential home onto 940 State Street. K. Strand moved and C. Lunning seconded to approve his building permit as presented. Motion carried. Unanimous.

No public comments.

Fire Station – C. Sikkink ask this to be tabled due to lack of information.

Water Tower – Mayor Austin stated that he would like to include the removal of the sand tanks and plumbing from the city hall backroom once the water tower bid is let.

Safe Streets and Roads Grant – K. Hazen shared that the City of Centerville participated in the Safe Streets and Roads for All Planning & Demonstration Grant survey. Once the selected communities participated, it was found that 15 of SECOG’s communities have an interest in applying for the SS4A grant. In order to plan for July 2024 grant match, it is suggested to budget \$2,500 as an estimate to participate in the regional Safety Action Plan. J. Hybertson stated that this plan can create many opportunities for Centerville in the future.

Boulevard: Mayor Austin shared a quote to replace and install a new decorative cast light pole at the end of the North end of the Boulevard. The cost is well over \$8,000.00 (eight thousand dollars). The only other option would be to shorten the Boulevard which would alleviate the problem of the larger and longer vehicles to clear the turn more easily. Mayor Austin asked for a show of hands who supported shortening the Boulevard. The majority of council members supported shortening the Boulevard.

Garbage: Commercial garbage was discussed for downtown Broadway. V. Sikkink moved and J. Krebs seconded to approve A-OK Sanitary to pick up the 8 commercial garbage cans on Broadway on Tuesdays and Vermillion Garbage to pick up the same 8 garbage cans on Friday’s. Motion carried. Unanimous.

Police Chief Clark gave the monthly police report for August:

July 2023		
46 Calls for service/disturbance	2 Well-being checks	14 Traffic stops
2 Motor vehicle crash report	1 Arrests	5 Assists for fire/ambulance calls
3 Domestic dispute call	1 Mental health incidents	4 Animal calls

Humane Society Contract – Chief Clark presented a new Animal Control Services and Impoundment Facility Operations Agreement for the year 2024. V. Sikkink moved and C. Lunning seconded to approve the contract as presented. Motion carried. Unanimous.

School Resource Officer – Chief Clark explained that he spoke to Superintendent Mike Fischer regarding the SRO program. Mr. Fischer said that the school board did not move forward with the renewal of the

SRO contract with Turner County. Chief Clark expressed that he did not want the program to go away and offered that the City would be willing to contract with the school to keep the SRO program going. Chief Clark explained that the school was paying Turner County \$7,800.00 (seven thousand eight hundred dollars) per year. After discussion, the council agreed that they did not want this program to end and suggested to propose to the school to pay \$4,000.00 (four thousand dollars) to the City of Centerville to continue the SRO program with Chief Clark who is already certified as an SRO. V. Sikkink moved and C. Lunning seconded to approve Chief Clark and a contract agreement of \$4,000.00 to continue the SRO program and supporting the Centerville School District. Motion carried. Unanimous.

Economic Development: J. Hybertson touched on the highlights from his Economic Development report. Report is available at City Hall or on the city website.

Senior Center: J. Hybertson put together a flyer that is requesting proposals for the Centerville Senior Center Building. The Centerville Development Corporation is seeking proposals from parties with interest in buying or leasing the Senior Center Building for a new downtown business.

Finance. K. Voegeli presented the revenue/expense report for August 2023 and the August 2023 bank statements.

Mayor Austin and K. Voegeli explained the council room updates and suggested budgeting for a new council table in 2024.

Banyon Add-On – K. Voegeli shared a quote received from Banyon to add a paperless option to our water/sewer billing customers. The add-on would cost \$890.00. (Eight hundred ninety dollars). C. Lunning moved and A. Carlson seconded to approve the add-on and move forward with Banyon. Motion carried. Unanimous.

Budget: V. Sikkink moved and K. Strand seconded to approve the first reading of Ordinance 444-224 Appropriation Ordinance. Motion carried. Unanimous.

K. Strand moved and C. Lunning seconded to approve the second reading of Supplemental Ordinance 2023-6. Motion carried. Unanimous.

**ORDINANCE NO. 2023-6
SUPPLEMENTAL APPROPRIATIONS ORDINANCE**

Be it ordained by the City of Centerville that the following sum is supplementally appropriated to meet the obligations of the municipality:

101 General Fund

410 Mayor & Council					
101	410	4210	Insurance Expense	\$	130.00
414 Finance Officer					
101	414	4210	Insurance Expense	\$	35.00
101	414	4283	Telephone	\$	300.00
				<u>\$</u>	<u>335.00</u>
419 Gen Govt Buildings					
101	419	4210	Insurance Expense	\$	151.00
101	419	4250	Repairs & Maintenance	\$	1,800.00
101	419	4281	Electricity/Utilities	\$	2,800.00

101	419	4290	Other Expenses	\$	550.00
101	419	4390	Other Improvements	\$	16,000.00
					<u>\$ 21,301.00</u>
421 Police Dept					
101	421	4210	Insurance Expense	\$	216.00
101	421	4270	Conference - Registration	\$	200.00
101	421	4271	Lodging Expense	\$	250.00
101	421	4281	Electricity/Utilities	\$	4,600.00
101	421	4283	Telephone	\$	1,000.00
					<u>\$ 6,266.00</u>
422 Fire Department					
101	422	4210	Insurance Expense	\$	341.00
101	422	4281	Electricity/Utilities	\$	2,500.00
101	422	4283	Telephone	\$	350.00
					<u>\$ 3,191.00</u>
431 Street Department					
101	431	4150	Group Health Insurance	\$	6,300.00
101	431	4210	Insurance Expense	\$	216.00
101	431	4250	Repairs & Maint	\$	140.00
101	431	4261	Equipment Fuel	\$	3,000.00
101	431	4281	Electricity/Utilities	\$	1,200.00
101	431	4283	Telephone	\$	1,200.00
					<u>\$ 12,056.00</u>
452 Parks Department					
101	452	4150	Group Health Insurance	\$	2,200.00
101	452	4151	Dental Insurance	\$	100.00
101	452	4210	Insurance Expense	\$	108.00
101	452	4250	Repairs & Maintenance	\$	100.00
101	452	4252	Forestry and Nursery	\$	5,065.78
101	452	4260	Supplies & Materials	\$	170.00
101	452	4265	Gravel & Sand	\$	100.00
101	452	4281	Electricity/Utilities	\$	15,400.00
101	452	4290	Other Expenses	\$	250.00
					<u>\$ 23,493.78</u>
453 Swimming Pool					
101	453	4111	Seasonal/Part Time	\$	2,000.00
101	453	4120	FICA	\$	130.00
			Unemployment		
101	453	4160	Compensation	\$	120.00
101	453	4210	Insurance Expense	\$	52.00
101	453	4260	Supplies & Materials	\$	210.00
101	453	4267	Chemicals	\$	2,800.00
101	453	4270	Conference-Registration Fees	\$	210.00
101	453	4390	Other Improvements	\$	40.00
101	453	4540	Remits to State	\$	100.00
					<u>\$ 5,662.00</u>
455 Library					
			Unemployment		
101	455	4160	Compensation	\$	150.00
101	455	4210	Insurance Expense	\$	11.00
					<u>\$ 161.00</u>
461 Economic Development					
101	461	4210	Insurance Expense	\$	181.00

101	461	4283	Telephone	\$	<u>25.00</u>
				\$	206.00
Total Supplemental Appropriations				\$	<u>72,801.78</u>
Source of Funding					
			South Dakota Community Foundation	\$	4,000.00
			Forestry Grant Funding	\$	5,000.00
			Unassigned Fund Balance - General	\$	<u>63,801.78</u>
				\$	<u>72,801.78</u>

Kent Austin, Mayor

First Reading August 7, 2023
Second Reading September 5, 2023
Adoption September 5, 2023
Effective September 20, 2023

Code Enforcement – V. Sikkink moved and J. seconded to approve moving forward with fines and abatements according to the code enforcement list provided by Tim Austin our Code Enforcement Specialist. Motion carried. Unanimous.

Annual Reviews. K. Voegeli presented sick/vacation accruals for K. Westra (16 years), K. Voegeli (6 years), L. Holmberg (6 years), and M. Thompson (2 years).

Mayor Austin set the next regular council meeting at 5:30 p.m. on Monday, October 2, 2023.

There being no further matters to discuss. K. Strand moved and C. Lunning seconded the meeting be adjourned. Motion carried. Unanimous. Meeting adjourned at 6:46 p.m.

Kent Austin, Mayor

Attest: _____
Finance Officer