

CITY OF CENTERVILLE
UNAPPROVED MINUTES OF REGULAR MEETING
Monday, August 1, 2022
5:30 p.m.

Mayor Austin called the meeting to order at 5:30 p.m.

The pledge of allegiance was recited.

Council members present: Vicki Sikkink, Jackie Krebs, Conway Lunning, Josh Clayton and Adam Carlson
Absent: Cory Simonsen

Others present: Kristin Hazen – Finance Officer, Nolan Clark - Police Chief, and Jared Hybertson –Economic Development Coordinator.

Mayor Austin asked if there was any additions or corrections to the agenda. There being none. C. Lunning moved and J. Clayton second to approve the agenda. Motion carried. Unanimous.

C. Lunning moved and J. Clayton seconded to approve the special meeting minutes from Monday, July 25, 2022. Motion carried. Unanimous.

J. Krebs moved and V. Sikkink seconded to approve the warrants presented. Motion carried. Unanimous.

WARRANTS JULY/AUGUST 2022

July Payroll: Council - \$1,625.72 Finance - \$4,435.41 Police - \$11,347.56 Parks - \$3,006.93; Pool - \$5,567.62; Streets - \$5,462.03; Water - \$6,078.98; Sewer - \$6,079.11; Library - \$5,350.81; Econ Dev - \$6,618.20;

June/July 2022

HYBERTSON, JARED \$37.80 TRAVEL EXP Lawson Products \$166.51 NUTS AND BOLT SHOP Menards \$15.99 MICROFIBER TOWELS SHOP MR GS TIRES \$638.45 TRAILER KING TST New Century Press, Inc. \$275.52 PUBLISHING Olson's Ace Hardware \$373.65 CAP PVC SCH PINGREY, MOLLY \$150.00 WATER DEPOSIT REFUND Pump N Stuff- City \$1,457.48 POLICE DEPARTMENT FUEL Pump N Stuff- City \$143.96 CITY FUEL Pump N Stuff- City \$282.67 FIRE DEPARTMENT FUEL RADIUS GLOBAL SOLUTIONS LLC \$42.58 FINAL PAYMENT TO FOR IONOS Royal Bake Shop \$220.00 SUMMER READING PROGRAM RUNNINGS \$99.99 SCEPTER ALL IN ONE FUEL TANK Verizon Wireless \$136.86 POLICE SHOP Vermillion Garbage Service \$120.00 COMMERCIAL GARBAGE WELLENSTIEN, REBECCA \$100.00 CLEANING OF SENIOR CENTER WESTRA, KATIE- CITY \$150.00 APPLY DEPOSIT TO LOGAN OLSEN AVERA HEART HOSPITAL OF SD \$5,596.00 PHYSIO CONTROL CR AED Diesel Machinery, Inc. \$1,300.00 KOMATSU RENTAL Fort Randall Telephone Co. \$690.56 TELEPHONE INTERNET FAX Hawkins, Inc. \$911.42 CHEMICALS JACK'S UNIFORMS & EQUIPMENT \$132.85 USB CORD & LANYARD SINGLE HANDCUFF Lewis & Clark Rural Water \$4,777.11 JULY PORTA PROS, INC. \$165.00 PORTABLE TOILET RENTAL Brad Preheim \$27.72 L & C BOARD MEETING SYNCB/AMAZON \$611.97 BOOKS SUPPLIES VIDEO COLONIAL LIFE \$667.06 DENTAL VISION ACCIDENT Internal Revenue Service \$772.32 FEDERAL TAX DEPOSIT DECEMBER MidAmerican Energy Company \$23.17 SENIOR CENTER BROADWAY ST VISA \$1,077.40 CAR WASHES Xcel Energy \$4,409.79 UTILITIES MidAmerican Energy Company \$78.25 JULY

Mayor Austin shared building permits received from Knudson Properties previously approved by K. Hazen and K. Westra.

No public comments.

Mayor Austin spoke on behalf of Operations Manager C. Sikkink as he was at a fire call.

The discussion regarding purchasing an aluminum flatbed was tabled and it was suggested by council that he look for something used.

The discussion regarding the surplus of a fire truck was tabled as we did not have the proper information to complete the surplus.

C. Lunning moved and J. Clayton seconded to surplus the old fashioned Christmas lights. Motion carried. Unanimous.

K. Hazen shared the information she received from Brad Wilson with Insurance Benefits, Inc. regarding Junior Firefighter Program. C. Lunning will share this information with Chief Sikkink as they move forward with developing a Cadet/Jr. Firefighter program.

Mayor Austin share that the City of Centerville public water system has met the requirements of the Safe Drinking Water Act and the state of South Dakota's regulations. Department of Agriculture and Natural Resources (DANR) awarded Cody Sikkink and Matthew Thompson the Drinking Water Certificate of Achievements Award as they met all of the compliances monitoring and reporting requirements, drinking water standards, and certification requirements for 2021.

Police Chief Clark gave the monthly police report for July:

July 2022		
27 Calls for service/disturbance	2 Well-being checks	15 Traffic stops
0 Motor vehicle crash report	0 Arrests	3 Assists for fire/ambulance calls
1 Domestic dispute call	2 Mental health incidents	1 Animal calls

Chief Clark reported that he and officer Rausch attended the annual firearms qualification hosted by the Turner County Sheriff's Office and administered by the SD Law Enforcement Training Center, both passed.

Economic Development: J. Hybertson touched on the highlights from his Economic Development report. Report is available at City Hall or on the city website.

Finance. K. Hazen presented the revenue/expense report for July 2022 and the July 2022 bank statements.

K. Hazen shared the 2023 proposed budget ordinance draft and she will present the first reading at the next regular council meeting.

A motion was made by V. Sikkink to approve Resolution #2022-17 authorizing opening a restricted savings account for a street sweeper. Motion died for lack of second.

J. Clayton moved and J. Krebs seconded to approve resolution #2022-18 amending the City of Centerville's personnel policy section 6.5: Benefits. Motion carried. Unanimous.

RESOLUTION 2022-18

A RESOLUTION OF THE CITY OF CENTERVILLE, SD, AMENDING THE CITY OF CENTERVILLE'S PERSONNEL POLICY TO INCLUDE SECTION 6.5: BENEFITS

BE IT ORDAINED BY THE CITY OF CENTERVILLE, SD:

Section 6. That the Personnel Policy Manual for the City of Centerville, SD, is hereby amended to include the following:

6.5.1 Health Insurance:

Employees have the option to participate in the Health Pool of South Dakota. The City pays for 80% of coverage premiums. Employee pays the balance of the premium.

If an employee has health insurance coverage from another source, the employee may choose to waive coverage under the City health insurance plan. An employee wishing to waive coverage must complete a Health Insurance Opt Out Form annually, available from the City office, and provide proof of other health insurance coverage. An employee who opts-out of City health insurance coverage and provides the necessary documentation regarding alternate health insurance coverage will be eligible to receive a cash-in-lieu benefit on a monthly basis of 20% of the premium amount paid by the City for a single employee. An employee who opts-out of City health insurance coverage must immediately inform the City if their alternate coverage, for which they have provided documentation to the City, ceases. Likewise, if the source of alternate coverage changes, the employee must provide documentation of coverage from the new source as soon as practicable.

Adopted this 1st day of August, 2022.

Kent Austin, Mayor of Centerville
Attest:

Kristin Hazen, Finance Officer

A. Carlson moved and V. Sikkink seconded to the resolution to consent to the creation by Turner County of Tax Increment Financing District Number 4 Turner County, located within the City of Centerville. Motion carried. Unanimous.

J. Krebs moved and V. Sikkink seconded to approve Resolution #2022-20 Housing Infrastructure Finance Program Grant Application, as well as the City of Centerville Application for Housing Infrastructure Finance Program (HIFP) Funds. Motion carried. Unanimous.

RESOLUTION 2022-20

Housing Infrastructure Finance Program Grant Application

To the

South Dakota Housing Development Authority

WHEREAS, the City of Centerville desires assistance from the South Dakota Housing Development Authority for the purpose of promoting housing development in South Dakota by providing grants for housing infrastructure; and

WHEREAS, SDCL 11-4 and SDCL 11-6 grant municipalities the authority to plan, zone, and create a comprehensive plan; and

WHEREAS, Title XV of the Revised Municipal Ordinances of the City of Centerville establish the planning, zoning, and building regulations; and

WHEREAS, the 2018 Revised Centerville Zoning Regulations establish the building, zoning, lot and yard requirements for residential districts; and

WHEREAS, the ownership and ongoing maintenance of the development will be the responsibility of the City of Centerville; and

WHEREAS, the City of Centerville has capacity for new wastewater lines as a result of the proposed project.

NOW THEREFORE BE IT RESOLVED by City of Centerville, South Dakota, that the infrastructure plan for the Housing Infrastructure Finance Program grant application meets the municipality's infrastructure requirements, will be approved, and added to the ownership and ongoing maintenance responsibility of the municipality.

The Centerville City Council hereby authorizes the filing of the Housing Infrastructure Financing Program grant application, including all understanding and assurances contained therein, and hereby authorizes the Mayor to, in connection with the application, provide such additional information as may be required.

Adopted this 1st day of August, 2022.

Kent Austin, Mayor of Centerville

Attest:

Kristin Hazen, Finance Officer

K. Hazen presented a quote received from High Point Networks for a minuteman UPS replacement battery for the phones for \$392.00 (three hundred ninety two dollars). Council feels that we do not need this at this time.

K. Hazen talked about having the council members put on a meet and greet/fundraiser to help promote the Senior Center (Community Center). The Senior Center is available to rent for gatherings, meetings, parties etc. K. Hazen suggested they pick a date and invite the community to take part in getting to know your council members and raise awareness.

Misc. V. Sikkink talked about code enforcement. No action taken at this time as Tim Austin, Code Enforcement Specialist will have to let us know how to move forward with accessing fees to property owners who are not in compliance. Mayor Austin suggested to get together with the code enforcement committee to discuss in further detail.

Mayor Austin set the next regular council meeting at 5:30 p.m. on Tuesday, September 6, 2022.

There being no further matters to discuss, J. Krebs moved and J. Clayton seconded the meeting be adjourned. Motion carried. Unanimous. Meeting adjourned at 6:45 p.m.

Kent Austin, Mayor

Attest: _____
Finance Officer