

CITY OF CENTERVILLE
UNAPPROVED MINUTES OF REGULAR MEETING
Tuesday, July 5, 2022
5:30 p.m.

Mayor Austin called the meeting to order at 5:30 p.m.

The pledge of allegiance was recited.

Council members present: Vicki Sikkink, Jackie Krebs, Conway Lunning, Jeff Nelson and Cory Simonsen
Absent: Adam Carlson.

Others present: Kristin Hazen – Finance Officer, Parker Rausch - Police Officer, Cody Sikkink – Operations Manager, and Jared Hybertson –Economic Development Coordinator.

Guests present: Cyndi Nelson, Sandy and Richard Schryer.

Mayor Austin asked if there was any additions or corrections to the agenda. There being none. C. Simonsen moved and C. Lunning second to approve the agenda. Motion carried. Unanimous.

C. Simonsen moved and V. Sikkink seconded to approve the regular meeting minutes from Monday, June 6, 2022. Motion carried. Unanimous.

C. Simonsen moved and C. Lunning seconded to approve the warrants presented. Motion carried. Unanimous.

WARRANTS MAY/JUNE 2022

May Payroll: Finance - \$6,410.04 Police - \$15,070.08 Parks - \$1,662.33; Pool - \$468.68; Streets - \$3,290.65; Water - \$8,260.68; Sewer - \$8,260.25; Library - \$7,041.28; Econ Dev - \$9,317.22;

Mayor Austin asked if there was any additions or corrections to the agenda. There being none. V. Sikkink moved and J. Krebs second to approve the agenda. Motion carried. Unanimous.

J. Krebs moved and C. Lunning seconded to approve the regular meeting minutes from Monday, May 2, 2022. Motion carried. Unanimous.

C. Simonsen moved and J. Nelson seconded to approve the warrants presented. Motion carried. Unanimous.

June/July 2022

SYNCB/AMAZON \$1,618.16 BOOKS, SUPPLIES, VIDEO COLONIAL LIFE \$667.06 DENTAL/VISION/ACCIDENT Verizon Wireless \$136.55 PD MODEM/CELL SHOP CELL Xcel Energy \$3,522.68 ELECTRICITY Xcel Energy \$310.08 SENIOR CENTER City of Centerville \$59.47 SENIOR CENTER WATER MidAmerican Energy Company \$169.91 UTILITY GAS BILL First National Bank \$8,716.87 CW-01 LOAN PAYMENT USDA Rural Development \$2,130.00 JULY 2022 First National Bank \$11,380.39 DW-01 Bradley R Georgeson \$200.00 STREET DANCE SECURITY ANDREWS, TREY \$200.00 STREET DANCE SECURITY GLOVER, DAN \$200.00 STREET DANCE SECURITY 3-D DIGGING & TRUCKING \$1,836.00 BLADE STREETS A-OK Sanitary Service, Inc. \$280.24 CLEAN UP DAYS FINAL BILLING APPLIED CONCEPTS \$148.00 STALKER 2X INSTANT ON REMOTE CONTROL AR LASKA INC. \$444.67 BALL PARK COURT LIGHTING AT PARK ARMSCOR

CARTRIDGE INC. \$238.00 SLUG 12 GAUGE AT&T MOBILITY \$80.08 POLICE DEPARTMENT Badger Meter Inc \$67.95 SERIVES FOR JUNE 2022 Butler Machinery Company \$61.23 GUARD CENTER POINT LARGE PRINT \$45.54 BOOKS Century Business \$68.91 OVERAGE CHARGE 5-5-22 TO 6-4-22 Country Sunshine \$507.50 HANGING BASKETS/CENTER CRARY HUFF LAW FIRM \$2,142.50 LEGAL FEES Dakota Ace Hardware \$334.95 SPRY PNT SFTY RED DANR - FISCAL OFFICE \$340.00 DRINKING WATER PERMIT Diesel Machinery, Inc. \$1,300.00 KOMATSU RENTAL DUSTBUSTERS ENTERPRISES INC. \$1,384.50 MAGNESIUM CHLORIDE ECHO ELECTRIC SUPPLY BR 05 \$534.63 RAB LED FLOOD SLIPFITTER MOUNT Farmers Lumber Company \$29.99 TAPE MEASURE FAST AUTO GLASS \$310.00 REPAIR GRAY WINDSHIELD - INS SUBMITTED FLAGS UNLIMITED \$1,285.00 11 FLY RIGHTS FLAG KITS Fort Randall Telephone Co. \$721.39 TELEPHONE/FAX/INTERNET HALF PINT WELDING \$50.00 NEW JACK FOR THE TILT BED TRAILER Hawkins, Inc. \$3,641.39 CHEMICALS Health Pool of SD \$8,969.09 HEALTH INSURANCE JULY 2022 KNIFE RIVER - SOUTH DAKOTA \$1,285.20 ASPHALT Knudson Masonry \$4,081.64 REPAIR TO DRINKING FOUNTAIN - INS FILED L & S Repair \$1,464.87 REPLACE TURBO ON SKIDLOADER Lewis & Clark Rural Water \$3,541.08 JUNE 2022 Menards \$235.51 ADAPTER, COUPLING, SLIP ADAPTER METRON-FARNIER, LLC \$3,633.52 ROTARY PISTON METER – WATER Micro Marketing Associates \$78.78 AUDIOS Mid-American Research Chemical \$335.43 CHEMICAL PHOTO BLUE MICROZYME MR GS TIRES \$8.75 1 QT SEALANT OCTANE INK LLC \$75.00 REPLACEMENT BADGE FOR CUSTER'S SIGN Olson's Ace Hardware \$65.93 CAULK DAP BCKR ROD RESCUE TAPE OSTREM, JADE \$150.00 WATER BILL REFUND 431 DAKOTA OUT ON A LIMB, LLC \$3,500.00 TREE WORK IN PARK Pheasantland Industries \$138.24 NO PARKING ANY TIME SIGNS PORTA PROS, INC. \$330.00 PORTABLE TOILET RENTAL Brad Preheim \$27.72 L & C BOARD MEETING Pump N Stuff- City \$103.26 FIRE DEPARTMENT Pump N Stuff- City \$549.50 POLICE DEPARTMENT Pump N Stuff- City \$929.61 CITY FUEL RUNNINGS \$43.87 RODENT PELLETS/ROLLER CHAIN/CONN LINK S & S AG SUPPLY \$96.43 SPK, BLADE LAWN MOWER SD Public Assurance Alliance \$110.29 COVERAGE SPARTAN FIRE TRUCK Sioux Falls Humane Society \$96.62 CITY CONTRACT MAY 2022 THE ROAD GUY CONST CO., INC \$82,150.80 SEAL COAT 40,270 SQ YDS @ 2.04 Total Stop Food Store #747 \$87.45 MISC MATERIALS Vermillion Garbage Service \$120.00 COMMERCIAL GARBAGE SERVICE Turner Cty Register of Deeds \$30.00 Resolution 2022-12 Annexation YOU GO PRO, LLC \$4,945.00 VM PITCHING MOUNT – INS. CLAIM Chamber of Commerce \$500.00 Fireworks donation 2022 Turner Cty Register of Deeds \$60.00 Properties Deeded to the City SD retirement System \$3,691.14 Vendor Liability

Payroll June 2022

Finance - \$4,378.64 Police - \$10,164.50 Parks - \$1,662.33; Pool - \$468.68; Streets - \$5,690.53; Water - \$5,510.51; Sewer - \$5,510.53; Library - \$6,899.18; Econ Dev - \$6,551.42;

Mayor Austin shared building permits received from Jamie Martz, Rita Wheeldreyer, and Wood's Roofing, all previously approved by K. Hazen and K. Westra.

Mayor Austin share the building permit from Southeast Farmers Coop. C. Simonsen moved and C. Lunning seconded to approve the building permit as presented from Southeast Farmers Coop. Motion carried. Unanimous.

There being no further old business to discuss, Mayor Austin announced that he has received a letter of resignation from city council from Jeff Nelson. Mayor Austin thanked Jeff for his service as alderman for Ward 3 for the last two years.

Mayor Austin appoints Josh Clayton from Ward 3 to the vacant position vacated by Jeff Nelson. Mayor Austin administered the oath of office to Mr. Clayton and proceeded to do business.

No public comments.

Fire station land purchase agreement: Mayor Austin presented a Real Estate Purchase Agreement made between Southeast Farmers Coop and through Jason Johnke (the "Seller"), and City of Centerville, by and through Kent Austin, Mayor of the City of Centerville (the "Buyer").

Lot 2A of East Railroad Subdivision of the City of Centerville, Turner County, South Dakota, according to the recorded plat thereof and subject to easements, rights-of-way, restriction, conveyances, of record, if any.

The City is acquiring title to the land and the Fire Department intends to construct a new fire hall at this location. The \$7,500 purchase price for the land is being fund by a generous donation from a local business.

V. Sikkink moved and C. Simonsen seconded to approve the Real Estate Purchase Agreement as presented and that Mayor Kent Austin sign for the City of Centerville. Motion carried. Unanimous.

C. Sikkink shared the sales agreement between the City of Centerville and Butler Machinery allowing the trade in of the SV280 – Case IH(CI) for a 262D3 Skid Steer Loader with extended warranty. After reviewing the sales agreement, C. Simonsen moved and C. Lunning seconded to approve the sales agreement showing a selling price of \$62,405.79, including extended warranty, less the trade allowance of (\$33,550.00) leaving the net trade difference and balance due of \$28,855.79. Motion carried. Unanimous. The Skid Steer will arrive this fall.

C. Sikkink shared that the baby pool will be closed for the year due to a leak and being backfilled with sand. It will need to be repaired next year.

Mayor Austin asked to go into executive session to discuss personnel matters. C. Simonsen moved and C. Lunning seconded to go into executive session at 5:52 p.m. Motion carried. Unanimous.

Mayor Austin declared out of executive session at 6:03 p.m.

RESOLUTION: #2022-15

Subject Yearly Review Raise for Cody Sikkink, Operations Manager, City of Centerville

BE IT RESOLVED: by the city council of the City of Centerville, South Dakota that:

1. Rate of compensation for Cody Sikkink be increased by 2.0 % (two percent) so that his new hourly rate will be \$20.83 (twenty dollars and eight three cents) effective July 5, 2022.

Adopted this 5th day of July 2022 with a motion made by V. Sikkink and seconded by C. Simonsen. Motion carried. Unanimous.

Kent Austin, Mayor

Attest: _____
Finance Officer

RESOLUTION: #2022-14

SUBJECT: RAISE EARNED BY CERTIFICATION

NOW THEREFORE, BE IT RESOLVED

Matt Thompson will be compensated .25 (twenty-five cents) for successfully completing the requirements for Water Safety Instructor. His new total hourly wage of \$18.75 will be effective June 6, 2022.

Adopted this 5th day of July, 2022 on a motion by C. Lunning and seconded by C. Simonsen. Motion carried. Unanimous.

Kent Austin, Mayor

ATTEST: _____
Kristin J. Hazen, Finance Officer

K. Hazen discussed a cell phone credit allowed for employees who continuously use their personal cell phones for city business. In the past, a monthly credit of \$25.00 was issued. V. Sikkink moved and J. Clayton seconded to approve the cell phone credit. Motion carried. Unanimous.

Police Chief Clark gave the monthly police report for June:

June 2022		
31 Calls for service/disturbance	2 Well-being checks	19 Traffic stops
1 Motor vehicle crash report	1 Arrests	3 Assists for fire/ambulance calls
1 Domestic dispute call	0 Mental health incidents	2 Animal calls

Officer Rausch discussed regulating the camping situation at Gunderson Park. Gunderson Park has seen an increase in popularity with off-grid campers. It was recommended to put a garbage dumpster and a port-a-potty on the grounds. K. Hazen shared the concern of people taking their own household garbage down there and the concern of vandalism.

Officer Rausch also shared his and Chief Clark's recommendations of some basic use rules that are set in place with guidelines of a time limit for both designated camp sites to discourage misuse of camp sites as a permanent lodging/housing alternative. K. Hazen will look into an ordinances that may identify a length of stay of no longer than 14 days, as recommended by council.

Economic Development: J. Hybertson touched on the highlights from his Economic Development report. Report is available at City Hall or on the city website.

Finance. K. Hazen presented the revenue/expense report for June 2022 and the June 2022 bank statements.

C. Simonsen moved and V. Sikkink seconded to approve the first reading of Ordinance 2022-2 Supplemental Appropriations. Motion carried. Unanimous.

Mayor Austin set the next regular council meeting at 5:30 p.m. on Monday, August 1, 2022.

There being no further matters to discuss, C. Lunning moved and C. Simonsen seconded the meeting be adjourned. Motion carried. Unanimous. Meeting adjourned at 6:32 p.m.

Kent Austin, Mayor

Attest: _____
Finance Officer