

CITY OF CENTERVILLE
UNAPPROVED MINUTES OF REGULAR MEETING
Monday, June 6, 2022
5:30 p.m.

Mayor Austin called the meeting to order at 5:30 p.m.

The pledge of allegiance was recited.

Council members present: Vicki Sikkink, Jackie Krebs, Conway Lunning, and Jeff Nelson Absent: Adam Carlson and Cory Simonsen.

Others present: Kristin Hazen – Finance Officer, Nolan Clark - Police Chief, and Jared Hybertson –Economic Development Coordinator.

Guests present: Jeff Goff and Sandy Schryer

Mayor Austin asked if there was any additions or corrections to the agenda. There being none. C. Simonsen moved and C. Lunning second to approve the agenda. Motion carried. Unanimous.

J. Krebs moved and C. Simonsen seconded to approve the regular meeting minutes from Monday, April 4, 2022. Motion carried. Unanimous.

C. Simonsen moved and J. Krebs seconded to approve the warrants presented. Motion carried. Unanimous.

WARRANTS MAY/JUNE 2022

City of Centerville \$61.68 WATER SHOP/POLICE City of Centerville \$57.90 WATER SERVICE CITY HALL VISA \$1,621.64 SPRING CONFERENCE Verizon Wireless \$136.55 PHONE, MODEM Xcel Energy \$3,492.04 APRIL 2022 CARLSON, PATRICK \$150.00 WATER DEPOSIT REFUND CENTER POINT LARGE PRINT \$91.08 BOOKS CENTERVILLE SUMMER BALL ASSOC \$4,000.00 2022 SUBSIDY Century Business \$47.36 CHARGES FOR 3-5-22 TO 4-4-22 Centerville Rotary \$300.00 2022 PD DUES Chamber of Commerce \$0.00 2022 PD DUES City of Sioux Falls \$43.50 BACTERIA WATER TESTS 1ST QTR CORE & MAIN LP \$170.60 MARIA'S REPAIRS CRARY HUFF LAW FIRM \$667.50 LEGAL FEES Internal Revenue Service \$2,812.49 Vendor Liability Dakota Ace Hardware \$210.14 TOILET FLAPPER Internal Revenue Service \$3,091.11 Vendor Liability DAKOTA FLUID POWER \$639.14 FAB NEW ROD AND REPLACE SEALS CYLINDER REPAIR Diesel Machinery, Inc. \$1,300.00 RENTAL 4-13-22 TO 5-10-22 SYNCB/AMAZON \$1,517.30 BOOKS, SUPPLIES, DVD City of Centerville \$118.40 WATER BILLING FOLLETT SCHOOL SOLUTIONS, INC \$530.18 HOSTED SERVICE RENEWAL Health Pool of SD \$8,966.09 HEALTH INSURANCE MAY 2022 MidAmerican Energy Company \$546.78 ELECTRICITY/UTILITIES COLONIAL LIFE \$667.06 DENTAL/ACCIDENT HYBERTSON, JARED \$105.84 MILEAGE REIM GROW SMARTER & GOED CONF 3 DAYS Knudson Masonry \$4,591.85 MARIA'S/LEADER BUILDING CONCRETE, CURB & GUTTER VISA \$865.44 CAR WASH L & S Repair \$54.56 HOSE MENDER/CLAMP Verizon Wireless \$136.55 PD MODEM/PD CELL/SHOP CELL City of Centerville \$125.41 POICE/SHOP WATER/CITY HALL MACQUEEN EMERGENCY \$1,754.84 ONYX BOOX 9.0 Internal Revenue Service \$3,497.63 Vendor Liability Menards \$57.90 MAGNETIC STRIP AAA PACK MID-STATES ORGANIZED CRIME \$100.00 2022 ANNUAL MEMBERSHIP FEES USDA Rural Development \$2,130.00 MAY 2022 First National Bank \$5,239.06 MAY 2022 New Century Press, Inc. \$241.74 ADVERTISING Olson's Ace Hardware \$36.17 MISC SUPPLIES US BANK \$2,848.84 MAY 2022 CW-03 MidAmerican Energy Company \$124.28 SENIOR CENTER PARKER FARM AND AUTO SUPPLY IN \$14.88 MISC SUPPLIES & MATERIALS MidAmerican Energy Company \$177.87 UTILITY GAS BILLING PETERSON, GIN \$150.00 WATER DEPOSIT REFUND PORTA PROS, INC. \$205.00 PORTABLE TOILET RENTAL PARK Xcel Energy \$3,395.97 May 2022 Brad Preheim \$55.44 REIMBURSEMENT 3-24-22 Pump N Stuff- City \$710.39 POLICE FUEL Pump N Stuff- City \$303.75 FIRE DEPARTMENT FUEL Pump N Stuff- City

\$50.66 CITY FUEL RDO EQUIPMENT CO. \$184.11 5GA HITACHI OIL OUTSIDE MINI RUNNINGS \$359.96 PACKOUT TOOL BOX SPLIT SD LINING SOLUTIONS \$408.16 JETTING OUT LAGOON PIPE South Dakota One Call \$15.68 FEES FOR JAN THROUGH MARCH 2022 Centerville Rotary \$300.00 JARED 2022 DUES 3-D DIGGING & TRUCKING \$326.07 1 1/2 QUARTZ Dust-tex Service, Inc. \$29.91 CITY HALL RUGS Fort Randall Telephone Co. \$662.71 TELEPHONE, INTERNET, MODEMN Lewis & Clark Rural Water \$2,317.85 APRIL 2022 Vermillion Garbage Service \$240.00 COMMERCIAL GARBAGE Xcel Energy \$131.01 SENIOR CENTER ZAHM, AVERY \$500.00 SEWER CAMERA CONGDON, MARIAH \$150.00 WATER DEPOSIT REFUND SD Retirement System \$3,738.00 Vendor Liability ARMSCOR CARTRIDGE INC. \$238.00 BULLETS AT&T MOBILITY \$25.62 FIRSTNET WIRELESS PD Badger Meter Inc \$67.95 SERVICES FOR APRIL 2022 Banyon Data Systems, Inc. \$1,364.00 VAULT, UB SUPPORT, METER SUPPORT C. DILLON DIGGING, INC. \$2,035.70 AUDRY OLSEN SEWER REPAIR Century Business \$48.86 CHARGES 4-5-22 TO 05-4-22 City of Centerville \$25.00 ONE DAY BEVERAGE APPLICATION TORNADO DAYS CORE & MAIN LP \$170.22 PARTS WATER Country Sunshine \$65.50 BROADWAY FLOWERS CRARY HUFF LAW FIRM \$1,605.00 LEGAL FEES Dakota Ace Hardware \$330.53 MISC SUPPLIES AND MATERIALS Diesel Machinery, Inc. \$1,300.00 RENTAL CONTRACT 5-11-22 TO 6-07-22 Farmers Lumber Company \$38.70 STAKES FERGUSON WATERWORKS #2516 \$75.38 BRS RED COUP, BRS ST 90 ELL Fort Randall Telephone Co. \$661.72 PHONE/INTERNET/MODEM HANSEN, BAIEY \$131.20 REIM EMBE LIFEGUARD TRAINING REHIRED Hawkins, Inc. \$1,648.48 CHEMICALS KRISTIN HAZEN \$100.00 FREEZER FOR POOL Health Pool of SD \$8,966.09 HEALTH INSURANCE Linda K Holmberg \$35.70 MEETING IN SF HYBERTSON, JARED \$37.80 HEART OF THE CITY PRESENTATION SIOUX FALLS Johnny's Portable Welding \$156.00 #200 OX #4 ace KNIGHT, LUKE \$191.97 REIM LIFEGUARD TRAINING Knudson Masonry \$100.00 14" SAW BLADE Lawson Products \$116.16 SHOP SUPPLIES Lewis & Clark Rural Water \$2,873.46 MAY 2022 Menards \$539.35 CITY HALL BLACK MULCH AND BLOCKS Micro Marketing Associates \$38.79 BMP 3-8 CD CASE Mid-American Research Chemical \$1,896.46 SUPER-ZYME, BACTERIAL BOOSTER MR GS TIRES \$128.83 POLICE VEHICLE DODGE New Century Press, Inc. \$286.26 PUBLISHING Olson's Ace Hardware \$194.78 PIPE, CONNECTORS, GOO GONE, PADLOCK OUT ON A LIMB, LLC \$319.50 BRANCHES AWAY FROM CITY SHOP PARKER FARM AND AUTO SUPPLY IN \$598.91 MISC PARTS & MATERIALS PORTA PROS, INC. \$165.00 PORABLE TOILET RENTAL PRAIRIE WIND TRAILERS \$230.00 12K SIDE WIND, 2 SPEED, SPRING RETURN JACK PRECISION IRRIG & LAWN CARE \$178.50 LATE SPRING FERTLIZATION Brad Preheim \$27.72 L & C BOARD MEETING TEA Pump N Stuff- City \$371.45 FUEL CITY Pump N Stuff- City \$116.75 FIRE DEPARTMENT Pump N Stuff- City \$290.62 FUEL POLICE DEPARTMENT SALBERG, AVERIE \$175.00 REIM LIFEGUARD TRAINING SD Public Assurance Alliance \$38,522.42 2022 DISTRIBUTION Cody Sikkink \$150.00 LEAF BLOWER SOUTHEAST FARMERS CO-OP \$1,688.70 RUBY DYED DIESEL \$4.909 The Sewing Room \$5.00 REPAIR TORN FLAG Matt Thompson \$231.16 POOL TRAINING Turner County Highway Dept. \$841.66 2 YELLOW FLASHERS TWO WAY SOLUTIONS, INC \$507.67 TORNADO SIREN REPAIRS Vermillion Garbage Service \$120.00 COMMERCIAL GARBAGE WINSUPPLY OF W SIOUX FALLS \$116.55 CLOSET REPAIR KIT Xcel Energy \$112.24 SENIOR CENTER SD Retirement System \$5,596.84 Vendor Liability A-OK Sanitary Service, Inc. \$1,304.66 SPRING CLEAN UP 7 ROLL OFFS Badger Meter Inc \$67.95 SERVICES FOR MAY 2022 BLACK HILLS AMMUNITION \$338.50 155 GR JHP AMMO CODE ENFORCEMENT SPECIALISTS \$608.56 CODE ENFORCEMENT BILLING 1-1-22 TO 5-31-22 Farmers Lumber Company \$215.68 TREATED GROUND CONTACT HANSEN, BAIEY \$68.00 WSI CERT PARKER FARM AND AUTO SUPPLY IN \$1,223.46 MISC SUPPLIES AND MATERIALS PORTA PROS, INC. \$165.00 PORTABLE TOILET RENTAL CITY PARK SD Assc. of Rural Water System \$100.00 LEAK TUNER Total Stop Food Store #747 \$84.73 MISC SUPPLIES

May Payroll: Finance - \$6,410.04 Police - \$15,070.08 Parks - \$1,662.33; Pool - \$468.68; Streets - \$3,290.65; Water - \$8,260.68; Sewer - \$8,260.25; Library - \$7,041.28; Econ Dev - \$9,317.22;

Mayor Austin asked if there was any additions or corrections to the agenda. There being none. V. Sikkink moved and J. Krebs second to approve the agenda. Motion carried. Unanimous.

J. Krebs moved and C. Lunning seconded to approve the regular meeting minutes from Monday, May 2, 2022. Motion carried. Unanimous.

V. Sikkink moved and C. Lunning seconded to approve the warrants presented. Motion carried. Unanimous.

Mayor Austin shared building permits received from Knudson Properties, Eric Shankula, Darren Monroe, Ryan Austin, Bruce Bentaas, and Reclaimed Creations, all were previously approved by K. Hazen and K. Westra.

Mayor Austin share the building permit from Centerville School which was previously approved by Cody Sikkink as the Authorized Official. J. Krebs moved and G. Lunning seconded to ratify the permit. Motion carried. Unanimous.

Mayor Austin opened the public hearing at 5:36 p.m. to hear a comments or concerns regarding the following One Day Liquor Licenses:

WHAM	June 30 th & July through July 3 rd
Centerville Fire Department	July 1 st and 2 nd
American Legion	July 1 st

There being no comments regarding the One Day Liquor Licenses, C. Lunning moved and V. Sikkink seconded to approve the One Day Liquor Licenses requests as presented. Motion carried. Unanimous.

Mayor Austin closed the public hearing at 5:44 p.m.

Mayor Austin asked if there were any public comments. Jeff Goff shared his concerns regarding code enforcement issues in his neighborhood. Sandy Schryer also shared her concerns regarding code enforcement.

Economic Development: J. Hybertson touched on the highlights from his Economic Development report. Report is available at City Hall or on the city website.

Mayor Austin shared that there will be 8 trees that will need to come down in the park. They have received a quote from Out On A Limb Tree Service to take care of these trees and some trimming around the park. Mayor Austin also shared that our operations department have been busy working on cleaning the gutters and sweeping 19A. They are also waiting for the Jetter truck to help with clogged storm drains.

Police Chief Clark gave the monthly police report for April:

April 2022		
21 Calls for service/disturbance	3 Well-being checks	18 Traffic stops
1 Motor vehicle crash report	0 Arrests	2 Assists for fire/ambulance calls
2 Domestic dispute call	1 Mental health incidents	3 Animal calls

Chief Clark shared information from the South Dakota Municipal League regarding driving the police vehicle home. SDPAA shared that the “auto liability follows the owner so SDPAA coverage would respond to third party liability claims. Given the unique nature of a squad car versus a normal passenger auto, we would recommend the City have a policy in place regarding passengers (no passengers beyond those expected as a result of law enforcement activities). IE we would not recommend that the City allow law enforcement vehicles to be used to transport children to school/home from school.” Mayor Austin shared his thoughts and wanted to look further into it. Chief Clark will bring this back at the next regular council meeting July.

Finance. K. Hazen presented the revenue/expense report for May 2022 and the May 2022 bank statements.

K. Hazen presented a signed Indemnification Agreement between the Centerville School District and the City of Centerville, regarding the private septic system and new football complex. The Indemnification Agreement has been signed by the school and requires the council to approve and be signed by the Mayor. C. Lunning moved and J. Nelson seconded to approve the Indemnification Agreement. Motion carried. Unanimous.

K. Hazen presented the Intergovernmental Contract and coverage document for the SDML Workers' Compensation Fund. It was discovered that there is a discrepancy in coverage for employees or covered volunteers that travel to certain foreign counties. The request by the SDML requires us to sign and return to the Fund Administrator. V. Sikkink moved and J. Nelson approved to sign the contract and coverage documents received from SMDL. Motion Carried. Unanimous.

J. Nelson moved and C. Sikkink seconded to approve Resolution #2022-12. Motion carried. Unanimous.

RESOLUTION 2022-12

A RESOLUTION TO APPROVE A PETITION FOR ANNEXATION OF CERTAIN PROPERTY CONTIGUOUS TO THE CITY OF CENTERVILLE,

TURNER COUNTY, SOUTH DAKOTA.

WHEREAS, the City of Centerville has received a written petition for voluntary annexation signed by not less than three-fourths of the registered voters and by the owners of not less than three-fourths of the value of the territory sought to be annexed to the municipality;

WHEREAS, certain territory, hereinafter more particularly described, is contiguous to the City of Centerville, South Dakota; and

WHEREAS, the Planning Commission of the City of Centerville recommends that said area be annexed thereto;

NOW THEREFORE BE IT RESOLVED by the Common Council of the City of Centerville, South Dakota, that the boundaries of said City of Centerville, South Dakota, be and they hereby are extended to include the area contiguous to the City of Centerville described as follows:

Lot 1 and 2 Centerville Lagoon Addition in the SE1/4 of Section 22 Township 96 North, Range 52 West, Turner County, South Dakota (18.31 ac.)

NOW THEREFORE BE IT FURTHER RESOLVED by the City of Centerville that the within-described territory is hereby designated Agricultural. Amending Ordinance No. 455;

NOW THEREFORE BE IT FURTHER RESOLVED by the City of Centerville that the zoning for the within described territory is designated as Agriculture.

NOW THEREFORE BE IT FURTHER RESOLVED by the City of Centerville that this resolution shall become effective according to law.

Dated at Centerville, South Dakota, this 6th day of June 2022.

COMMON COUNCIL OF THE CITY OF CENTERVILLE

Seal:

Attest:

Mayor

Finance Officer

Published: June 16, 2022

Effective: July 6, 2022

V. Sikkink moved and C. Lunning seconded to table Ordinance 2022-1 parking on street until the next regular council meeting. Motion carried. Unanimous.

C. Lunning moved and V. Sikkink seconded to approve the one week vacation request received from K. Hazen. Motion carried. Unanimous.

K. Hazen asked to close City Hall at noon on June 24th due to outside appointments. K. Hazen also asked to adjust City Hall hours on Fridays to 8:00 a.m. to 4:00 p.m. due to less traffic during the last hour. The council was open to the idea and approved the request.

C. Lunning moved and V. Sikkink seconded to approve a fireworks donation of \$500.00 to the Chamber of Commerce. Motion carried. Unanimous.

Code Enforcement – V. Sikkink, a code enforcement committee member, was able to look through the report and identified a few properties that need to be updated or addressed. K. Hazen will follow up with code enforcement to check the status.

Mayor Austin asked to go into executive session to discuss personnel matters. C. Lunning moved and V. Sikkink seconded to go into executive session at 6:38 p.m. Motion carried. Unanimous.

Mayor Austin declared out of executive session at 6:58 p.m.

Resolution: #2022-14

Subject Annual Review for Parker Rausch –Police Officer

BE IT RESOLVED: by the city council of the City of Centerville, South Dakota that:

1. Parker Rausch rate of compensation be increased by 2.0% (two percent) so that his new hourly rate will be \$18.98 (eighteen dollars and ninety eight cents).

Adopted this 6th day of June, 2022 with a motion made by V. Sikkink and seconded by J. Krebs. Motion carried. Unanimous.

Kent Austin, Mayor

Attest: _____
Finance Officer

Resolution: #2022-13

SUBJECT: RAISE EARNED BY CERTIFICATION

NOW THEREFORE, BE IT RESOLVED

1. Bailey Hansen will be compensated .25 (twenty-five cents) for successfully completing the requirements for Water Safety Instructor. Her new total hourly wage of \$10.50 will be effective June 6, 2022.

Adopted this 6th day of June, 2022 on a motion by J. Nelson and seconded by V. Sikkink. Motion carried. Unanimous.

Kent Austin, Mayor

ATTEST: _____
Kristin J. Hazen, Finance Officer

Mayor Austin set the next regular council meeting at 5:30 p.m. on Tuesday, July 5, 2022.

There being no further matters to discuss, C. Lunning moved and V. Sikkink seconded the meeting be adjourned. Motion carried. Unanimous. Meeting adjourned at 7:02 p.m.

Kent Austin, Mayor

Attest: _____
Finance Officer