

CITY OF CENTERVILLE
APPROVED MINUTES OF REGULAR MEETING
Monday, May 3, 2021
5:30 p.m.

Mayor Kent Austin called the meeting to order at 5:30 p.m.

The pledge of allegiance was recited.

Council members present: Vicki Sikkink, Jeff Nelson, Jacqueline Krebs, and Conway Lunning. Absent: Cory Simonsen and Adam Carlson

Others present: Kristin Hazen – Finance Officer, Police Chief Clark, Jared Hybertson –Economic Development Coordinator, Allen Brown – Operations Manager. Guests: Richard & Sandra Schryer, Diane Bjordal, Maggie Stevens, Cody & Rachael Carstensen, Nancy Kludt, Cyndi Nelson, Rita Welsh, Lindsey Hansen, Larry Johnson, and Mary Clayton.

V. Sikkink moved and J. Nelson second to approve the agenda. Motion carried. Unanimous.

J. Krebs moved and C. Lunning seconded to approve the regular meeting minutes from Tuesday, April 6, 2021. Motion carried. Unanimous.

J. Nelson moved and V. Sikkink seconded to approve the warrants presented. Motion carried. Unanimous.

WARRANTS

First National Bank \$5,239.06 USDA Rural Development \$2,130.00 US BANK \$2,848.84 SYNCB/AMAZON \$1,242.98 CENTER POINT LARGE PRINT \$44.34 CENTERVILLE SUMMER BALL ASSOC \$4,000.00 Century Business \$56.60 City of Sioux Falls \$43.50 COLONIAL LIFE \$398.44 CRARY HUFF LAW FIRM \$116.00 Dakota ACE Hardware \$159.47 Dept of Health Laboratory Serv \$86.00 Diesel Machinery, Inc. \$1,300.00 FOLLETT SCHOOL SOLUTIONS, INC \$521.25 Health Pool of SD \$7,556.80 Linda K Holmberg \$58.80 HYBERTSON, JARED \$229.32 Internal Revenue Service \$237.61 Lawson Products \$29.68 Micro Marketing Associates \$106.20 Mid America Books \$395.01 MID COUNTRY MACHINERY, INC. \$331.80 MR GS TIRES \$177.33 Olson's Ace Hardware \$339.01 VISA \$1,170.01 PARKER FARM AND AUTO SUPPLY IN \$356.60 Pump N Stuff- City \$365.62 Pump N Stuff- City \$221.44 Pump N Stuff- City \$322.02 South Dakota One Call \$8.96 TRITECH SOFTWARE SYSTEM \$481.00 Verizon Wireless \$112.54 Vermillion Garbage Service \$120.00 Xcel Energy \$3,079.49 Octaine Ink LLC \$495.23 Postmaster \$500.00 The Lodge at Deadwood \$162.00 Fort Randall \$609.60 MidAmerican Energy \$418.43 City of Centerville \$116.72

April 2021 Payroll: Finance - \$4,280.54 Police - \$9,519.87 Parks - \$850.25; Streets - \$2,550.66; Water - \$4,844.72; Sewer - \$4,844.84 Library - \$4,392.08; Econ Dev - \$6,333.50;

Mayor Austin shared building permits received from Mike Satter, Jamey Strom, Jamie Gottsch, Theresa Riibe, Brian Eli, Woods Roofing Inc., Stephen Kissaer, Knudson Properties previously approved by K. Hazen and K. Westra.

J. Krebs moved and J. Nelson seconded to approve the building permit received from Brad & Kim Preheim. Motion carried. Unanimous.

Mayor Austin opened the public hearing at 5:32 p.m. to hear any questions or concerns about the rezoning request received from Anthony Dunham, owner of Tip Top Tree Service. The purpose of this hearing is to

explain the rezoning request to interested persons, to answer questions regarding this item, and to hear public comment on this item. Mayor Austin asked to wait for a few more minutes to allow Mr. Dunham to arrive. Mayor Austin noted that Mr. Dunham did not show up for the public hearing. Mayor Austin asked if there was any public comments. Those present shared their code enforcement issues and concerns. K. Hazen called code enforcement specialist Joel Johnson and he responded to the code enforcement related questions. A recommendation by Mayor Kent Austin, City Finance Officer, Kristin Hazen, and Code Enforcement Specialist, Joel Johnson to have Mr. Dunham bring his property into compliance by May 28, 2021 before any rezoning could be considered. J. Nelson moved and J. Krebs seconded to deny Mr. Dunham's request to rezone his property. Motion carried. Unanimous. Mayor Austin closed the public hearing at 5:43 p.m.

Mayor Austin apologized to everyone for the absence of Mr. Dunham and thanked everyone for their input and attending the public hearing.

After further discussion regarding Mr. Dunham's property, it was decided to fine Mr. Dunham up to \$500.00 (five hundred dollars) per day starting May 31, 2021 if the property is not brought into compliance. C. Lunning moved and J. Nelson seconded to approve the fee of up to \$500 per day if not brought into compliance. Motion carried. Unanimous.

Operations - Al Brown gave an update on the maintenance department. Mayor Austin mentioned that there is a shortage of chlorine and asked Al to follow up with Hawkins to make sure we have adequate chlorine for the summer.

V. Sikkink moved and J. Nelson seconded to go into executive session to discuss personnel matters. Mayor Austin invited Allen Brown to stay. Mayor Austin declared executive session at 6:04 p.m. Mayor Austin declared out of executive session at 6:13 p.m.

Council talked about the open operation management and assistant management positions. K. Hazen said she has placed advertisements with the Journal, Star, and with the Municipal League. V. Sikkink suggested placing an ad with the Press and Dakotan as well.

Police Officer Clark gave the monthly police report for April:

<u>April 2021</u>	
23 Calls for service/disturbance	2 Motor Vehicle crash reports
22 Traffic stops	2 Arrest
2 Traffic assists for fire/ambulance calls	2 Domestic dispute calls
3 Animal calls	

Chief Clark touched on the highlights from his Police Department report. A full report is available at City Hall.

RESOLUTION: #2021-09

SUBJECT: HIRING OF PART-TIME HELP – POLICE OFFICER

BE IT RESOLVED: by the city council of the City of Centerville, SD as follows:

Darrell O'Connor – Part Time Certified Police Officer @ \$17.00 (seventeen dollars) per hour

Adopted on this 3rd day of May, 2021 with a motion made by C. Lunning seconded by V. Sikkink. Motion carried. Unanimous.

Kent Austin, Mayor

Attest:

Kristin Hazen, Finance Officer

Economic Development: J. Hybertson touched on the highlights from his Economic Development report. Report is available at City Hall or on the city website.

Senior Center – Discussion was held regarding the Senior Center/Community Center and how we can better utilize the space. K. Hazen shared that there has been some interested parties that are wanting to utilize the Center and hold activities for seniors. She added that they currently have a Google calendar managing various meetings and personal events.

J. Hybertson shared that ISG has expressed interest in being the City’s appointed engineer. Mayor Austin feels it would be beneficial to get two more engineer quotes to see how they all compare and discuss the pros and cons of having a city appointed engineer.

Finance. K. Hazen presented the revenue/expense report for April 2021, as well as the April 2021 bank statements. K. Hazen shared the provisional 2020 annual report completed by Independent Audit Services through email on May 3, 2021.

Pool – K. Hazen shared that Bridget, pool manager, will be opening the pool on June 4, 2021, weather permitting. Prices for the pool will remain that same as 2020 and hours will be posted after we determine if there will be water aerobics.

K. Hazen shared the information received from Safety Benefits regarding the installation of a diving board. Mayor Austin mentioned that he will be assisting with taking down the slide as its condition has become unsafe. He has reached out to AAA pool to check on pricing of replacing the slide.

Resolution: #2021-08

SUBJECT: HIRING SWIMMING POOL SUMMER HELP 2021

BE IT RESOLVED: by the city council of the City of Centerville, SD as follows:

Bailey Hansen – Lifeguard @ \$9.70

Laura Bogue – Lifeguard @ \$9.45

Christian Perry - Lifeguard @ \$9.45

.25 bonus for every hour worked based on attendance and performance.

Adopted on this 3rd day of May with a motion made by C. Lunning and seconded by J. Nelson. Motion carried. Unanimous.

Kent Austin, Mayor

Attest: _____
Kristin Hazen, Finance Officer

K. Hazen shared that Linda has found another part-time librarian to help out when she is shorthanded.

Code Enforcement - Paint South Dakota did approve applications received from Mark Weets and Russell Gray. K. Hazen will be mailing a letter to both candidates with the approval. Both parties will need to help find volunteers in order to complete their projects by June 30, 2021.

The next regular City Council meeting will be held Monday, June 7, 2021 at 5:30 p.m.

There being no further matters to discuss, V. Sikkink moved and C. Lunning seconded the meeting be adjourned. Motion carried. Unanimous. Meeting adjourned at 7:07 p.m.

Kent Austin, Mayor

Attest: _____
Finance Officer