

CITY OF CENTERVILLE  
APPROVED MINUTES OF REGULAR MEETING  
Monday, May 2, 2022  
5:30 p.m.

Mayor Austin called the meeting to order at 5:30 p.m.

The pledge of allegiance was recited.

Council members present: Vicki Sikkink, Jackie Krebs, Conway Lunning, Jeff Nelson, Adam Carlson and Cory Simonsen.

Others present: Kristin Hazen – Finance Officer, Nolan Clark - Police Chief, Cody Sikkink – Operations Manager, and Jared Hybertson –Economic Development Coordinator.

Guests present: Richard and Sandy Schryer, Neil Eichstadt and Rich Uckert with Banner Associates, Lyle Pudwill with Confluence, Kevin Jensen with the Canton SD Legislature, Eric Knight with the Centerville School District, Steve Watson and Justin Helm with ISG Engineering.

Mayor Austin asked if there was any additions or corrections to the agenda. There being none. C. Simonsen moved and C. Lunning second to approve the agenda. Motion carried. Unanimous.

J. Krebs moved and C. Simonsen seconded to approve the regular meeting minutes from Monday, April 4, 2022. Motion carried. Unanimous.

C. Simonsen moved and J. Krebs seconded to approve the warrants presented. Motion carried. Unanimous.

WARRANTS

COLONIAL LIFE \$652.55 DENTAL/VISION/CANCER City of Centerville \$61.68 WATER SHOP/POLICE City of Centerville \$57.90 WATER SERVICE CITY HALL VISA \$1,621.64 SPRING CONFERENCE Verizon Wireless \$136.55 PHONE, MODEM Xcel Energy \$3,492.04 APRIL 2022

CARLSON, PATRICK \$150.00 WATER DEPOSIT REFUND CENTER POINT LARGE PRINT \$91.08 BOOKS CENTERVILLE SUMMER BALL ASSOC \$4,000.00 2022 SUBSIDY Century Business \$47.36 CHARGES FOR 3-5-22 TO 4-4-22 Centerville Rotary \$300.00 2022 PD DUES City of Sioux Falls \$43.50 BACTERIA WATER TESTS 1ST QTR CORE & MAIN LP \$170.60 MARIA'S REPAIRS CRARY HUFF LAW FIRM \$667.50 LEGAL FEES Dakota Ace Hardware \$210.14 TOILET FLAPPER DAKOTA FLUID POWER \$639.14 FAB NEW ROD AND REPLACE SEALS CYLINDER REPAIR Diesel Machinery, Inc. \$1,300.00 RENTAL 4-13-22 TO 5-10-22 FOLLETT SCHOOL SOLUTIONS, INC \$530.18 HOSTED SERVICE RENEWAL Health Pool of SD \$8,966.09 HEALTH INSURANCE MAY 2022 HYBERTSON, JARED \$105.84 MILEAGE REIM GROW SMARTER & GOED CONF 3 DAYS Knudson Masonry \$4,591.85 MARIA'S/LEADER BUILDING CONCRETE, CURB & GUTTER L & S Repair \$54.56 HOSE MENDER/CLAMP MACQUEEN EMERGENCY \$1,754.84 ONYX BOOX 9.0 Menards \$57.90 MAGNETIC STRIP AAA PACK MID-STATES ORGANIZED CRIME \$100.00 2022 ANNUAL MEMBERSHIP FEES New Century Press, Inc. \$241.74 ADVERTISING Olson's Ace Hardware \$36.17 MISC SUPPLIES PARKER FARM AND AUTO SUPPLY IN \$14.88 MISC SUPPLIES & MATERIALS PETERSON, GIN \$150.00 WATER DEPOSIT REFUND PORTA PROS, INC. \$205.00 PORTABLE TOILET RENTAL PARK Brad Preheim \$55.44 REIMBURSEMENT 3-24-22 Pump N Stuff- City \$710.39 POLICE FUEL Pump N Stuff- City \$303.75 FIRE DEPARTMENT FUEL Pump N Stuff- City \$50.66 CITY FUEL RDO EQUIPMENT CO. \$184.11 5GA HITACHI OIL OUTSIDE MINI RUNNINGS \$359.96 PACKOUT TOOL BOX SPLIT SD LINING SOLUTIONS \$408.16 JETTING OUT LAGOON PIPE South Dakota One Call \$15.68 FEES FOR JAN THROUGH MARCH 2022 Centerville

Rotary \$300.00 JARED 2022 DUES 3-D DIGGING & TRUCKING \$326.07 1 1/2 QUARTZ Dust-tex Service, Inc. \$29.91 CITY HALL RUGS Fort Randall Telephone Co. \$662.71 TELEPHONE, INTERNET, MODEMN Lewis & Clark Rural Water \$2,317.85 APRIL 2022 Vermillion Garbage Service \$240.00 COMMERCIAL GARBAGE Xcel Energy \$131.01 SENIOR CENTER

April Payroll: Mayor & Council - \$1,832.99 Finance - \$4,331.80 Police - \$10,079.25 Parks - \$1,063.59; Streets - \$3,290.65; Water - \$5,514.98; Sewer - \$5,514.91; Library - \$4,576.83; Econ Dev - \$6,491.18; Planning & Zoning - \$227.72

Mayor Austin invited Neil Eichstadt and Rich Uckert from Banner Associates along with Lyle Pudwill from Confluence to speak about improvement plans.

There being no further old business to discuss, V. Sikkink moved and C. Lunning seconded the meeting be adjourned. Motion carried. Unanimous. Meeting adjourned at 5:58 p.m.

K. Hazen presented the Oath of Office to Mayor Kent Austin.

Mayor Kent Austin presented Oath of Office to Ward 1 Councilman, Vicki Sikkink, Ward II Councilman, Cory Simonsen, and Ward III Councilman, Jackie Krebs.

Mayor Kent Austin presented Certificates of Election and administer oaths of office for a term of (2) years. Ward 1 Councilman, Adam Carlson, Ward II Councilman, Conway Lunning, and Ward III Councilman, Jeff Nelson.

Mayor Kent Austin presented Oath of Office to Ward 1 Councilman, Vicki Sikkink, Ward II Councilman, Cory Simonsen, and Ward III Councilman, Jackie Krebs and called the meeting to order at 5:59 p.m.

Council members present: Vicki Sikkink, Jeff Nelson, Jackie Krebs, Conway Lunning, Adam Carlson, and Cory Simonsen.

#### New Business

Nominations were made to have Jackie Krebs as President of the Centerville City Council. A. Carlson moved and C. Simonsen seconded the approval of Jackie Krebs as President. Motion carried. Unanimous.

Nominations were made to have Adam Carlson serve as Vice President of the Centerville City Council. J. Krebs moved and C. Simonsen seconded the approval of Adam Carlson as Vice President. Motion carried. Unanimous.

Mayor Austin asked the council to approve the appointments of Kristin Hazen as Administrator/Finance Officer, Darrel Jesse as City Attorney, and Nolan Clark as Police Chief of the City of Centerville. V. Sikkink moved and J. Krebs seconded the approval of appointments as suggested by Mayor Austin. Motion carried. Unanimous.

C. Simonsen moved and C. Lunning seconded the approval of the following committees. Motion carried. Unanimous.

<b>Street &amp; Snow Removal -</b>	Cory Simonsen, Conway Lunning, and Cody Sikkink
<b>Parks &amp; Recreation -</b>	Vicki Sikkink and Conway Lunning
<b>Water &amp; Sewer -</b>	Vicki Sikkink, Adam Carlson, Matt Thompson, and Cody Sikkink
<b>Finance -</b>	Jackie Krebs & Conway Lunning
<b>Planning &amp; Zoning -</b>	Mary Clayton, Linda Swanson, Allen Skotvold, Ryan Austin, & Brian Eli
<b>Library Board -</b>	Roxanne Evans, Jackie Krebs, Gary Ward, Jodi Childress, Laura Hybertson, Don Smith
<b>HRC Board -</b>	Mary Clayton, Deb Hanssen, Jackie Krebs, & Jean Smith
<b>Lewis and Clark Board –</b>	Brad Preheim
<b>Economic Development-</b>	John Limoges, Laura Hybertson, Jen Knutson, Todd Rist, Jackie Krebs, Adam Carlson, Brandon Peterson, & Bill Hansen (Exofficio)
<b>Code Enforcement, Police, Fire &amp; Public Health</b>	Cory Simonsen, Vicki Sikkink, Adam Carlson, Chief Clark, Cody Sikkink, Tim Austin, and Joel Johnson
<b>Building Permits</b>	Cory Simonsen, Police Chief Nolan Clark, and Police Officer Parker Rausch

Mayor Austin shared a building permits received from Charles Oster and Juanita Pickner previously approved by K. Hazen and K. Westra.

Mayor Austin presented a building permit request from Knudson Properties requesting a six month extension at 817 Main St. C. Lunning moved and J. Nelson seconded to approve the six month extension for Knudson Properties. Motion carried. Unanimous.

Mayor Austin presented John Neville’s request for a fence permit at 150 Dakota Street. Discussion was had regarding the fence being on the property line. K. Hazen shared that they are able to approve it and Mr. Neville will need to talk to the neighbors regarding the fence being placed on the property line. C. Lunning moved and C. Simonsen seconded to approve the fence building permit request from Mr. Neville. Motion carried. Unanimous.

Mayor Austin presented the building permit request from the Centerville School District. Discussion was had regarding the Crow’s Nest and septic tank placement. Mayor Austin asked the council to table the permit until we get further information from the city attorney. V. Sikkink moved and C. Simonsen seconded to table the building permit request from the Centerville School District. Motion carried Unanimous.

Mayor Austin notified the council of a potential property being build west on Todd Peterson property. There is a possibility that it may run into city property. More discussion will be had if and when they move forward with a building permit.

Mayor Austin opened public comments at 6:24 p.m. Kevin Jensen of Canton introduced himself to the council. He is a running as candidate for the South Dakota Legislator.

There being no other comments, Mayor Austin closed public comments at 6:28 p.m. and invited Cody to report on operations.

Operations – Cody Sikkink discussed resolutions for the stop sign that continues to blow over and how to secure it.

K. Hazen asked C. Sikkink if he would be able to plant a replacement tree on the Boulevard and at the park. C. Sikkink explained that there is still several trees to come down in the park. Mayor Austin suggested to reach out an arborist and see which would be best to plant and to try and order so many trees each year to try and replace the Ash trees that have already came down. C. Sikkink will look into this further.

C. Sikkink explained why the tornado siren was blowing continually. All batteries will be replaced.

K. Hazen shared that she is gathering quotes for getting concrete put on the ends of the boulevard. She has received one and will share once other get back to her or C. Sikkink.

Police Chief Clark gave the monthly police report for March:

April 2022		
24 Calls for service/disturbance	1 Well-being checks	12 Traffic stops
1 Motor vehicle crash report	2 Arrests	2 Assists for fire/ambulance calls
3 Domestic dispute call	0 Mental health incidents	3 Animal calls

Chief Clark reported that the mobile routers were ordered for the patrol vehicles through AT&T FirstNet, which were approved last year.

Chief Clark asked the council to review the dance security pay over Tornado Days. The rate is currently set to \$100.00 and Chief Clark is requesting \$200.00 per officer (4) in attendance. He shared that he has had trouble retaining help with this offer. C. Lunning moved and J. Nelson seconded to approve the request from Chief Clark to raise the pay from \$100.00 to \$200.00 for the coverage over Tornado Days. Motion carried. Unanimous. Mayor Austin stated that this will be split between the City and fire department budgets.

Economic Development: J. Hybertson touched on the highlights from his Economic Development report. Report is available at City Hall or on the city website.

Mayor Austin invited Steve Watson and Justin Helm with ISG Engineering to speak about improvement plans.

J. Hybertson reported that he and the Development Corporation have been working with attorney, Todd Meierhenry, in getting a TIF set up (Tax Increment Finance district) in order to be able to cover costs of new infrastructure. Along with applying for monies from South Dakota Housing when funds become available.

Finance. K. Hazen presented the revenue/expense report for April 2022 and the April 2022 bank statements.

Finance Officer K. Hazen proposed to add Brett Holmberg to the volunteer fireman list. Volunteers for the City of Centerville for year 2022 were recognized and it is the intent of the City Council to cover these volunteers for work comp purposes. The list is available at City Hall. C. Lunning moved and C. Simenon seconded to approve adding Brett Holmberg to the volunteer firemen list. Motion carried. Unanimous.

**Resolution: #2022-10**

SUBJECT: HIRING SWIMMING POOL SUMMER HELP 2022

BE IT RESOLVED: by the city council of the City of Centerville, SD as follows:

Bailey Hansen - Lifeguard	@ \$10.25
Jesse Bendert - Lifeguard	@ \$10.25
Lillie Eide - Lifeguard	@ \$10.25
Averie Salberg - Lifeguard	@ \$10.00
Luke Knight - Lifeguard	@ \$10.00

.25 bonus for every hour worked based on attendance and performance.

Adopted on this 2<sup>nd</sup> day of May, 2022 with a motion made by C. Simonsen and seconded by C. Lunning.  
Motion carried. Unanimous.

**RESOLUTION: #2022-11**

SUBJECT: HIRING OF SEASONAL PART-TIME HELP – MAINTENANCE WORKERS

BE IT RESOLVED: by the city council of the City of Centerville, SD as follows:

Dan Thompson – City Maintenance @ \$15.00 per hour

Adopted on this 2<sup>nd</sup> day of May, 2022 with a motion made by C. Lunning seconded by C. Simonsen.  
Motion carried. Unanimous.

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Kent Austin, Mayor

Attest:

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Kristin Hazen, Finance Officer

K. Hazen presented the following Malt Beverage Liquor License renewals for approval:

Pump N Stuff Centerville RB-3742  
American Legion Post #43 RB-3489  
Mushy's RB-25201

V. Sikkink moved and J. Krebs seconded all the liquor license renewals be approved. Motion carried.  
Unanimous.

Code Enforcement – V. Sikkink, a code enforcement committee member, was able to look through the report and identified a few properties that need to be updated or addressed. K. Hazen will follow up with code enforcement to check the status.

Mayor Austin set the next regular council meeting at 5:30 p.m. on Monday, June 6, 2022.

There being no further matters to discuss, C. Simonsen moved and C. Lunning seconded the meeting be adjourned. Motion carried. Unanimous. Meeting adjourned at 7:03 p.m.

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Kent Austin, Mayor

Attest: \_\_\_\_\_  
Finance Officer