

CITY OF CENTERVILLE  
APPROVED MINUTES OF REGULAR MEETING  
Tuesday, April 6, 2021  
5:30 p.m.

Mayor Kent Austin called the meeting to order at 5:30 p.m.

The pledge of allegiance was recited.

Council members present: Vicki Sikkink, Jeff Nelson, Jacqueline Krebs, and Conway Lunning. Absent: Cory Simonsen and Adam Carlson

Others present: Kristin Hazen – Finance Officer, Police Chief Clark, Jared Hybertson –Economic Development Coordinator, Allen Brown – Operations Manager, Mark Weets, Nany Kludt, Daryl and Lisa Yax, and Richard and Sandy Schryer.

J. Nelson moved and C. Lunning second to approve the agenda. Motion carried. Unanimous.

J. Krebs moved and V. Sikkink seconded to approve the regular meeting minutes from Monday, March 1, 2021. Motion carried. Unanimous.

C. Lunning moved and J. Nelson seconded to approve the equalization meeting minutes from Monday, March 15, 2021. Motion carried. Unanimous.

J. Nelson moved and V. Sikkink seconded to approve the warrants presented. Motion carried. Unanimous.

#### WARRANTS

Unemployment Ins. Div. of SD \$110.62 City of Centerville \$116.91 First National Bank \$8,716.87 First National Bank \$11,380.39 USDA Rural Development \$2,130.00 Internal Revenue Service \$2,797.38 SYNCB/AMAZON \$1,214.45 COLONIAL LIFE \$398.45 D&D DOOR \$389.90 Dakota ACE Hardware \$57.00 DEERE CREDIT \$8,988.96 Diesel Machinery, Inc. \$1,300.00 Fireball Industries, Inc. \$65.50 Jana Goetz \$79.88 Health Pool of SD \$8,523.93 Independent Audit Service \$1,100.00 Lawson Products \$224.91 MC&R Pools, Inc. \$325.00 Olson's Ace Hardware \$7.99 VISA \$1,243.52 Pheasantland Industries \$82.36 Postmaster \$94.00 Pump N Stuff- City \$366.71 Pump N Stuff- City \$66.05 Pump N Stuff- City \$199.35 SDML Workers Compensation Fund \$2,157.00 Star Publishing \$80.61 Verizon Wireless \$123.76 Vermillion Garbage Service \$180.00 Viborg Repair & Towing \$149.00 IVERSON CHRYSLER \$34,575.00 Colonial Research Chemical Cor \$304.76 Farmers Lumber Company \$1,862.97 Fort Randall Telephone Co. \$620.06 Lewis & Clark Rural Water \$4,040.85 MidAmerican Energy Company \$570.21 Printing Plus \$124.00 Star Publishing \$402.14

March 2021 Payroll: Mayor & Council - \$2,091.75; Finance - \$4,280.54 Police - \$10,307.46 Parks - \$821.30; Streets - \$2,464.05; Water - \$4,763.48; Sewer - \$4,763.58 Library - \$4,559.27; Econ Dev - \$6,333.50; Planning & Zoning - \$490.02;

Mayor Austin invited Mark Weets to join the council at the table. Mr. Weets addressed the council regarding code enforcement issues.

Mayor Austin invited Nancy Kludt to join the council at the table. Mrs. Kludt first thanked Allen for cleaning up the pink rock from the road in front of her property. She then addressed the council regarding code enforcement related issues, road conditions and concerns.

Mayor Austin invited Daryl Yax to join the council at the table. Mr. Yax address the council regarding road conditions and concerns.

Mayor Austin asked if there was any public comments. Sandy Schryer shared her code enforcement issues and concerns.

Mayor Austin thanked everyone for their input.

Mayor Austin opened the public hearing at 6:07 p.m. to hear any questions or concerns about the one day liquor license request received from the American Legion to take place on April 10, 2021. There being none. J. Nelson moved and V. Sikkink seconded to approve the one day liquor license request received from the American Legion. Motion carried. Unanimous. Mayor Austin closed the public hearing at 6:08 p.m.

Mayor Austin shared building permits received from Kevin Hinrichs, Christine Henke, Peterson Construction, Neville Construction, Mary Ferwerda, Knudson Properties, Sheree Schmiedt, and Sarah Chernatinski previously approved by K. Hazen, K. Westra and the Planning & Zoning Committee.

C. Lunning moved and J. Nelson seconded to approve the building permit request for a new single family home received from Kevin Hinrichs and Jennifer Bertrand. Motion carried. Unanimous.

J. Krebs moved and V. Sikkink seconded to approve a building permit change request received from Dan Thompson. Motion carried. Unanimous.

K. Hazen shared an email received from Brad Preheim regarding an exemption/waiver for 24 months to allow him to leave up a home on his lot while he puts a new home adjacent from the current home on the same lot. Mayor Austin address the council and it was decided that Mr. Preheim will be allowed to keep the older home up for one year and can be granted an extension if needed for the second year.

Operations - Al Brown gave an update on the maintenance department.

Pool - Mayor Austin asked Al to call Triple A Pools and get a quote for replacing the sand filters at the pool.

Streets – paint has been ordered for the crosswalks.

V. Sikkink moved and C. Lunning seconded to approve to surplus the old water meters that are no longer used by the city. Motion carried. Unanimous.

Boulevard – Cementing the end caps of the boulevard were addressed. Al said Taylor is working on getting the measurements and will give to Troy Knudson. Jared shared that he has spoken with the school about getting some students who need community service hours to help paint the lamp posts.

Police Officer Clark gave the monthly police report for February:

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March 2021	
27 Calls for service/disturbance	0 Motor Vehicle crash reports

22 Traffic stops	2 Arrest
2 Traffic assists for fire/ambulance calls	2 Domestic dispute calls
3 Animal calls	2 Mental Committals

Chief Clark touched on the highlights from his Police Department report. A full report is available at City Hall.

A brief discussion was held amongst the council members and Chief Clark regarding code enforcement. Chief Clark told council that Joel Johnson has been to Centerville and has an updated code enforcement list.

Chief Clark nominated Mark Weets for Paint South Dakota 2021. K. Hazen also shared that those who applied in 2020 and didn't get their houses painted will need to reapply this year.

K. Hazen shared an article regarding tree trimming and asked the council if they want to publish the article in the Journal. Council agreed to have K. Hazen publish the article in the newspaper.

Economic Development: J. Hybertson touched on the highlights from his Economic Development report. Report is available at City Hall or on the city website.

J. Hybertson discussed park improvements and they continue to move forward.

Finance. K. Hazen presented the revenue/expense report for March 2021, as well as the March 2021 bank statements.

K. Hazen asked council if they would like to make a donation to the Centerville Community Ambulance. Mayor Austin asked K. Hazen to reach out to our auditor to make sure this is acceptable.

K. Hazen shared that Nicholas Blake would like to renew his farm lease for the hay ground for two additional terms. She also shared that additional verbiage that was added about the termination of the lease by the lessor. V. Sikkink moved and J. Nelson seconded the request from Mr. Blake to renew his lease for two additional terms and to accept the additional termination clause. Motion carried. Unanimous.

K. Hazen shared the list of current holidays recognized by the city. K. Hazen asked council to consider amending the personal manual to read, "plus any other day proclaimed as a holiday by the Governor of South Dakota or the President of the United States." There has been often times that this has been done and the county and state offices are closed but the city office remains open. Council discussed and agreed that the personal manual can be amended.

#### RESOLUTION 2021-05

RESOLUTION AMENDING CITY OF CENTERVILLE'S PERSONNEL POLICY #7.11 - HOLIDAYS TO INCLUDE PROCLAIMED HOLIDAYS BY THE GOVERNOR OF SOUTH DAKOTA OR THE PRESIDENT OF THE UNITED STATES.

WHEREAS, the City of Centerville (the City) has determined it wishes to follow federal, state, bank, and school holiday calendars,

NOW THEREFORE BE IT RESOLVED, by the City as follows:

Plus any other day proclaimed as a holiday by the Governor of South Dakota or the President of the United States.

Adopted this 3<sup>rd</sup> day of May, 2021.

\_\_\_\_\_  
Kent Austin, Mayor

Attest: \_\_\_\_\_  
Kristin J. Hazen, Finance Officer

V. Sikkink moved and C. Lunning seconded to go into executive session to discuss personnel matters. Mayor Austin declared executive session at 7:05 p.m. Mayor Austin declared out of executive session at 7:18 p.m.

**Resolution: #2021-06**

Subject Annual Review for Nolan Clark – Chief of Police

BE IT RESOLVED: by the city council of the City of Centerville, South Dakota that:

1. Nolan Clark rate of compensation be increased by 1.5% (one and one half percent) so that his new hourly rate will be \$22.53 (twenty two dollars and fifty three cents).

Adopted this 6<sup>th</sup> day of April, 2021 with a motion made by J. Nelson and seconded by C. Lunning. Motion carried. Unanimous.

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Kent Austin, Mayor

Attest: \_\_\_\_\_  
Finance Officer

**RESOLUTION: #2021-07**

SUBJECT: HIRING OF SEASONAL PART-TIME HELP – MAINTENANCE WORKERS

BE IT RESOLVED: by the city council of the City of Centerville, SD as follows:

Chuck Bertrand – City Maintenance @ \$13.50 per hour

Adopted on this 6<sup>th</sup> day of April, 2021 with a motion made by J. Krebs seconded by C. Lunning. Motion carried. Unanimous.

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Kent Austin, Mayor

Attest:

\_\_\_\_\_  
Kristin Hazen, Finance Officer

The next regular City Council meeting will be held Monday, May 3 2021 at 5:30 p.m.

There being no further matters to discuss, V. Sikkink moved and J. Krebs seconded the meeting be adjourned. Motion carried. Unanimous. Meeting adjourned at 7:24 p.m.

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Kent Austin, Mayor

Attest: \_\_\_\_\_  
Finance Officer