

CITY OF CENTERVILLE
UNAPPROVED REGULAR MEETING MINUTES
Monday, April 3, 2023
5:30 p.m.

Mayor Austin called the meeting to order at 5:30 p.m.

The pledge of allegiance was recited.

Council members present: Vicki Sikkink, Jackie Krebs, Josh Clayton, and Conway Lunning. Absent: Adam Carlson and Cory Simonsen.

Others present: Nolan Clark - Police Chief, Jared Hybertson – Economic Development Coordinator, Kristin Voegeli – Finance Officer.

Mayor Austin asked if there were any additions or corrections to the agenda. There being none. J. Krebs moved and J. Clayton seconded to approve the agenda as presented. Motion carried. Unanimous.

C. Lunning moved and J. Clayton seconded to approve the regular meeting minutes from Monday, March 6, 2023. Motion carried. Unanimous.

V. Sikkink moved and C. Clayton seconded to approve the Equalization meeting minutes from Monday, March 20, 2023. Motion carried. Unanimous.

J. Krebs moved and C. Lunning seconded to approve the warrants presented. Motion carried. Unanimous.

WARRANTS

MARCH/APRIL 2023

SD Retirement System \$4,076.38 Vendor Liability AR LASKA INC. \$2,526.90 4' LED WRAP LIGHT CITY HALL Century Business \$60.82 CHARGE FOR 2-5-23 TO 03-04-23 Vitold Chernatinski \$150.00 WATER DEPOSIT REFUND Nolan J. Clark \$41.95 ZERO9 HOLSTERS REIM CRARY HUFF LAW FIRM \$451.00 LEGAL FEE'S Dakota Ace Hardware \$306.86 TARP POLY BLUE DEERE CREDIT \$8,988.96 JD CXCA ANNUAL PAYMENT Diesel Machinery, Inc. \$1,300.00 KOMATSU RENTAL Farmers Lumber Company \$133.68 STAPLE CROWN Health Pool of SD \$11,462.09 HEALTH INSURANCE Fred Holmberg \$0.00 BARNES AND NOBLES MEETING INTEK CLEANING & RESTORATION \$2,014.35 WATER MITIGATION SERVICES FIRE DEPARTMENT JACK'S UNIFORMS & EQUIPMENT \$102.90 MEN'S SS TACTICAL POLO'S Menards \$431.74 RRIER/BRYANT BSIC PLT FLTER SENIOR CENTER Mid-American Research Chemical \$160.79 ULTRA HI-IMPACT GRS New Century Press, Inc. \$31.54 ADVERTISING Olson's Ace Hardware \$19.99 CM FILTER BAG Brad Preheim \$67.32 L & C BOARD MEETING Pump N Stuff- City \$614.82 POLICE DEPARTMENT Pump N Stuff- City \$476.81 CITY FUEL TRITECH SOFTWARE SYSTEM \$530.30 SOFTWARE SYSTEM Vermillion Garbage Service \$240.00 COMMERCIAL GARBAGES WELLENSTIEN, REBECCA \$50.00 SENIOR CENTER CLEANING FLOWERS BY BOB \$106.50 FUNERAL PLANTS Linda K Holmberg \$31.92 REIM MEETING AT BARNES & NOBLE CENTER POINT LARGE PRINT \$46.74 BOOKS Centerville School \$53.55 POSTAGE RUNNINGS \$107.95 SHOE M FUSED SLIPON BEANED 10.5 M Lewis & Clark Rural Water \$2,352.45 MARCH 2023 5 STAR COMMUNICATIONS, INC. \$50.00 SENIOR CLASS DAY AD Fireball Industries, Inc. \$72.50 SPECIAL VEHICLE LIC Fort Randall Telephone Co. \$684.95 TELEPHONE/FAX/INTERNET New Century Press, Inc. \$282.42 PUBLISHING PRINSCO \$58.00 CULVERT FOR ALLEY Nolan J. Clark \$543.76 TRAVEL TO DETROIT LAKES SRO TRAINING Internal Revenue Service \$3,115.50 Vendor Liability MidAmerican Energy Company \$81.91 808 MAIN ST – CORRECTION Dept of Revenue & Regulation \$4,685.59 December 31, 2022 ADJUSTED AMOUNT DUE Internal Revenue Service \$3,519.83 Vendor Liability AT&T MOBILITY \$80.08 PD WIRELESS Internal Revenue Service \$1,493.15 CP210 CHANGES TO DECEMBER 31, 2022 FORM 941 VISA \$1,405.29 UNIFORM Unemployment Ins. Div. of SD \$681.56 QTR 1 CONTRIBUTION Xcel Energy \$4,586.67 ELECTRICITY Xcel Energy \$177.20 SENIOR CENTER COLONIAL LIFE \$729.00 DENTAL/VISION/ACCIDENT Xcel

Energy \$96.68 SENIOR CENTER USDA Rural Development \$2,130.00 MARCH 2023 USDA LOAN PAYMENT First National Bank \$8,716.87 CW-01 First National Bank \$11,380.39 DW-01 AMAZON CAPITAL SERVICES \$806.47 SUPPLIES/BOOKS MidAmerican Energy Company \$824.11 UTILITY GAS

Building permits received from Adam Javes and Jeremy Petersen were presented and previously approved by K. Westra.

Mayor Kent Austin opened the public hearing at 5:33 p.m. Any questions or concerns regarding the request received from the American Legion for a One Day Liquor License for hosting the Pink Lady Benefit on April 15, 2023. There being none, Mayor Austin closed the public hearing at 5:34 p.m.

Mayor Austin asked if there were any public comments. There were none.

Mayor Austin shared that C. Sikkink will be taking a one week vacation in April.

The additional camping pads will be added this spring/summer but may not have electricity to them as we cannot seem to connect with Xcel Energy. Mayor Austin suggested to get on a waiting list with Xcel so we can try and move forward with the projects.

K. Voegeli shared the 2022 Annual Drinking Water Report. The report is available to the public and may be picked up at City Hall or found on the city's website.

Police Chief Clark gave the monthly police report for March:

<u>March 2023</u>		
46 Calls for service/disturbance	2 Well-being checks	17 Traffic stops
1 Motor vehicle crash report	2 Arrests	2 Assists for fire/ambulance calls
2 Domestic dispute call	1 Mental health incidents	4 Animal calls

RESOLUTION: 2023-7

SUBJECT: RAISE EARNED BY CONTINUING EDUCATOIN

NOW THEREFORE, BE IT RESOLVED

1. Nolan Clark will be compensated .25 (twenty five cents) for attending the 2023 Basic School Resources Officer Training in Detroit Lakes, MN.

Adopted this 3rd day of April 2023 on a motion by C. Lunning and seconded by V. Sikkink. Motion carried. Unanimous.

Kent Austin, Mayor

ATTEST: _____
Kristin J. Voegeli, Finance Officer

Economic Development: J. Hybertson touched on the highlights from his Economic Development report. Report is available at City Hall or on the city website.

K. Voegeli presented Resolution No 2023-03 establishing fees and fines for vacant buildings.

V. Sikkink moved and J. Krebs seconded to approve Resolution No. 2023-03 Establishing fees and fines for vacant buildings for further consideration at the next meeting. Motion carried. Unanimous.

RESOLUTION NO. 2023-03

A RESOLUTION ESTABLISHING FEES AND FINES FOR VACANT BUILDINGS FOR THE CITY OF CENTERVILLE.

WHEREAS Section 150.11 of the Municipal Ordinances of Centerville, SD gives the City Council the authority to establish fees and fine for vacant buildings by Resolution of the City Council; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of Centerville that the attached Vacant Building Ordinance Fees and Fines for Centerville is hereby adopted.

Adopted this 3rd day of April, 2023.

Mayor

ATTEST:

Finance Officer

Publication: April 13, 2023

Effective Date: May 3, 2023

Published once at the approximate cost of _____.

Vacant Building Ordinance Fees and Fines for Centerville:

Registration Fee & Fines

- Initial registration & filing fee if building is registered within 30 days of the City declaring a building vacant
 - \$50 + inspection fee (inspection fee is waived if no violations are found)
 - Inspection fees may vary
 - If violations are found the building owner must present a plan to timely address said violations
 - If violations are fixed or otherwise remedied to the satisfaction of the inspector within 60 days after issuance of his/her inspection report, all inspection fees are waived
 - If the inspector is unavailable or otherwise unable to re-inspect the property, through no fault of the property owner, during the 60 day time period after issuance of the initial inspection report, this time period is tolled until such time a follow-up inspection occurs
 - Penalty for subsequent inspections needed if violations are not addressed - \$250 + inspection fee per inspection

- Registration & filing fee if building is registered between 30 and 60 days of the City declaring a building vacant
 - \$250 + inspection fee
 - If violations are found the building owner must present a plan to timely address said violations
 - Penalty for subsequent inspections needed if violations are not addressed - \$250 + inspection fee per inspection

- Registration & filing fee if building is registered after 60 days of the City declaring a building vacant
 - \$500 + inspection fee
 - If violations are found the building owner must present a timely plan to address said violations
 - Penalty for subsequent inspections needed if violations are not addressed - \$250 + inspection fee inspection

Additional Fines

Penalty for failure to register a building after 60 days of the City declaring it vacant

- \$5 per day until registered
- This fine is in addition to all registration fees, fines, and inspection fees the vacant building's owner would have accrued for not registering the property prior to the 60 day window.

Vacancy Fine

- The owner of a building or property declared vacant by the City, in which the property owner is not actively marketing the property for sale or rent at fair market value will be fined. This fine will increase as the property remains chronically vacant. These fines are in addition to initial registration fees as well as any inspection fees that may incur.

- First Year – up to \$1,000
 - Imposed in the event of continued vacancy, 365 days after initial determination of vacancy
 - \$19.20 per week may be fined until owner is within compliance

- Second Year – up to \$2,000
 - Imposed in the event of continued vacancy, 730 days after initial determination of vacancy
 - \$38.45 per week may be fined until owner is within compliance

- Third Year & Annually Thereafter – up to \$3,000
 - Imposed in the event of continued vacancy, 1,095 days after initial determination of vacancy
 - \$57.69 per week may be fined until owner is within compliance

Appeal of Fines & Fees - \$75 (waived if found to be in compliance)

Resolution: #2023-6

SUBJECT: HIRING SWIMMING POOL SUMMER HELP 2023

BE IT RESOLVED: by the city council of the City of Centerville, SD as follows:

Jordyn Frederickson
Lillie Eide
Tessa Eide
Luke Knight
Jessie Bendert

Effective May 1, 2023, wage will be set at \$12.00 per hour and a \$0.25 bonus for every hour worked based on attendance and performance will be rewarded at the end of the season.

Adopted on this 3rd day of April, 2023 with a motion made by V. Sikkink and seconded by J. Clayton.
Motion carried. Unanimous.

Kent Austin, Mayor

Attest: _____
Kristin Voegeli, Finance Officer

C. Lunning moved and V. Sikkink seconded to approve the 1st Reading of Supplemental Appropriations Ordinance 2023-4. Motion carried. Unanimous.

K. Voegeli updated the Planning and Zoning Members to include Jeff Nelson and remove Linda Swanson.

V. Sikkink moved and J. Clayton seconded to approve donating two family swimming pool passes to the Centerville Care and Rehab Center for their Community Easter Egg hunt. Motion carried. Unanimous.

Mayor Austin set the Annual Pet Clinic date to Saturday, April 29, 2023 from 10:00 a.m. to 11:00 a.m. to be held at City Hall.

Mayor Austin set the Spring Clean-Up Week Monday May 22nd to May 27, 2023.

K. Voegeli presented a letter received from Nicholas Blake for his written notice of intent to renew the Farm Lease (Lagoons) starting April 1, 21024 and for April 1, 2025. C. Lunning moved and J. Clayton seconded to approve the notice of intent to renew. Motion carried. Unanimous.

K. Voegeli shared the updated mileage reimbursement rates for 2023. C. Lunning moved and V. Sikkink seconded to approve a rate of \$0.51 (fifty one cents) per mile. Motion carried. Unanimous.

Mayor Austin and K. Voegeli touched on updates to the council room.

K. Voegeli shared that a third code enforcement invoice will hand delivered on April 4, 2023 for incompliance. This will be a total of \$1,500.00.

K. Voegeli shared that the office will be closed Friday, April 7th and Monday, April 8th in observance of Good Friday and Easter Monday.

Mayor Austin set next regular City Council Meeting to Monday, May 1, 2023 at 5:30 p.m.

There being no further matters to discuss, V. Sikkink moved and C. Lunning seconded the meeting be adjourned. Motion carried. Unanimous. Meeting adjourned at 6:25 p.m.

Kent Austin, Mayor

Attest: _____
Finance Officer