

CITY OF CENTERVILLE
APPROVED MINUTES OF REGULAR MEETING
Monday, March 1, 2021
5:30 p.m.

Mayor Kent Austin called the meeting to order at 5:30 p.m.

The pledge of allegiance was recited.

Council members present: Vicki Sikkink, Jeff Nelson, Jacqueline Krebs, Adam Carlson, and Conway Lunning. Absent: Cory Simonsen

Others present: Kristin Hazen – Finance Officer, Police Chief Clark, Jared Hybertson –Economic Development Coordinator, Allen Brown – Operations Manager, and Taylor Eli – Assistant Operations Manager

C. Lunning moved and J. Nelson second to approve the agenda. Motion carried. Unanimous.

J. Nelson moved and C. Lunning seconded to approve the regular meeting minutes from Monday, February 1, 2021. Motion carried. Unanimous.

J. Krebs moved and C. Lunning seconded to approve the warrants presented. Motion carried. Unanimous.

WARRANTS

City of Centerville \$114.38 USDA Rural Development \$2,130.00 Farmers Lumber Company \$629.35 Fort Randall Telephone Co. \$604.30 Health Pool of SD \$8,523.93 HYBERTSON, JARED \$33.60 SYNCB/AMAZON \$591.06 Centerville School \$52.49 Century Business \$45.98 COLONIAL LIFE \$398.45 CRARY HUFF LAW FIRM \$1,175.50 Dakota Ace Hardware \$257.04 Diesel Machinery, Inc. \$1,300.00 Jensen, Thomas \$150.00 Lewis & Clark Rural Water \$4,085.68 MidAmerican Energy Company \$663.11 VISA \$76.05 PARKER FARM AND AUTO SUPPLY IN \$433.53 Pump N Stuff- City \$158.14 Pump N Stuff- City \$358.40 SOUTH DAKOTA SHERIFFS ASS \$85.00 Star Publishing \$139.25 Total Stop Food Store #747 \$26.19 Turner County Emergency \$30.00 Verizon Wireless \$134.54 Vermillion Garbage Service \$180.00 WURTZ CONSTRUCTION \$1,000.00 Xcel Energy \$3,601.31

February 2021 Payroll: Finance - \$6,232.20 Police - \$15,666.90 Parks - \$834.14; Streets - \$4,454.06; Water - \$5,855.70; Sewer - \$4,879.60 Library - \$6,634.69; Econ Dev - \$8,285.16;

Mayor Austin shared building permits received from Troy Knudson, Jackie Krebs, Courtney Henrichs, Jennifer Bertrand and Centerville School previously approved by K. Hazen, K. Westra and the Planning & Zoning Committee.

V. Sikkink moved and J. Nelson seconded to approve the building permit fence request received from Eric & Lindsay Hansen. Motion carried. Unanimous.

Mayor Austin tabled the building permit fence request received from Anthony Dunham until further information could be received from Mr. Dunham regarding the fencing materials being used.

V. Sikkink asked about a building permit at 330 Broadway. Chief Clark explained that we did not receive a building permit request and that he did hang a red tag on the door.

No public comments to share.

Operations - Al Brown asked council if they could purchase a combo tool kit for the operations department as they are short on tools in the shop. The purchase would cost around eight hundred dollars. J. Krebs moved and J. Nelson seconded to approve the purchase of the combo tool kit for the shop. Motion carried. Unanimous.

Al told council that they have been working on the windows at the pump house and provided a quote for three hundred dollars for two new windows. Council agreed to move forward with the installation of the two windows.

K. Hazen provided the council with a list of properties owners who did not remove their snow from their sidewalk within 48 hours after the most recent snowfall. The street department was asked on February 19, 2021, by the Mayor to remove the accumulated snow from these properties. The City Council discussed how they would want to handle the billing for the removal of snow, whether an assessments will be made or to invoice each resident. V. Sikkink moved and J. Krebs seconded to approve K. Hazen to issue an invoice for twenty five dollars to each of the residences. Motion carried. Unanimous.

Mayor Austin asked council if they would like to go into executive session to discuss Taylor Eli's 6 month review. J. Nelson moved and V. Sikkink seconded to go into executive session and invited Al Brown – Operations Manager to stay. Mayor Austin declared into executive session at 5:54 p.m.

Mayor Austin declared out of executive session at 5:56 p.m.

The council thanked Taylor for all that he has done and is doing for the community of Centerville. Mayor Austin told Taylor he will have full access to his vacation and sick time going forward and told Taylor to keep up the good work.

Police Officer Clark gave the monthly police report for February:

<u>February 2021</u>	
14 Calls for service/disturbance	1 Motor Vehicle crash reports
15 Traffic stops	2 Arrest
2 Traffic assists for fire/ambulance calls	2 Domestic dispute calls
0 Animal calls	1 Mental Committals

Chief Clark touched on the highlights from his Police Department report. A full report is available at City Hall.

Chief Clark provided a quote from Farmers Lumber and explained that the supplies will help wrap up the repairs to the police station as it has been in process of repair for at least two years. Chief explained that Taylor will be able to finish the repairs and the total of the repairs are one thousand thirty six dollars and one cent. V. Sikkink moved and J. Nelson seconded to approve the quote received from Farmers Lumber and to move forward with the continued repairs to the police station. Motion carried. Unanimous.

A brief discussion was held amongst the council members and Chief Clark regarding code enforcement. As the weather is getting nice, council members have noticed more and more code enforcement issues. Chief Clark told council that he will continue to work closely with Joel to remedy any potential issues.

Economic Development: J. Hybertson touched on the highlights from his Economic Development report. Report is available at City Hall or on the city website.

J. Hybertson explained that our Land & Conservation Fund grant was unsuccessful again. He discussed park improvements and how partnering with the city could accomplish a successful expansion plan of the camping spaces at the park as well as some ball field improvements. Mayor Austin added that they will start looking at the budget and come up with a working plan to help collaborate on these improvements.

Finance. K. Hazen presented the revenue/expense report for February 2021, as well as the February 2021 bank statements.

K. Hazen provided a quote received from Independent Audit Services for our two year audit for 2019 and 2020 as well as the 2020 annual report. The total for the two year audit is in the amount of six thousand two hundred dollars and the annual report is one thousand one hundred dollars. V. Sikkink moved and J. Nelson seconded to approve the two year audit and the annual audit be conducted by Independent Audit Services. Motion carried. Unanimous.

K. Hazen announced that there will be no municipal election this year for the City of Centerville.

V. Sikkink moved and J. Nelson seconded to set the Equalization Board Hearing on Monday, March 15, 2021 at 5:30 p.m. Motion carried. Unanimous.

Mayor Austin shared that the Turner County Equalization office is having an informational meeting for all local board members on March 4, 2021 at 2:00 p.m. The Mayor asked if any of the council members could attend and recommended they attend if at possible.

K. Hazen shared that Katie has been working on the animal vaccination clinic and found that Viborg is no longer able to come to Centerville to assist with vaccinations. A. Carlson asked us to reach out to the Beresford Vet Clinic to see if they have any interest in coming to Centerville. K. Hazen said she would follow up with them.

Mayor Austin explained that Al is working with the Conservation District regarding purchasing some replacement trees down at the park. This would help with the replacement of the dead trees that have had or need to be removed. Mayor Austin said that we will continue moving forward with the removal and stump grinding of the rotten trees.

K. Hazen mentioned that she will start advertising for summer help.

The next regular City Council meeting will be held Tuesday, April 6, 2021 at 5:30 p.m.

There being no further matters to discuss, A. Carlson moved and V. Sikkink seconded the meeting be adjourned. Motion carried. Unanimous. Meeting adjourned at 6:57 p.m.

Kent Austin, Mayor

Attest: _____
Finance Officer