

CITY OF CENTERVILLE
APPROVED MINUTES OF REGULAR MEETING
Monday, February 7, 2022
5:30 p.m.

Mayor Austin called the meeting to order at 5:30 p.m.

The pledge of allegiance was recited.

Council members present: Vicki Sikkink, Jackie Krebs, Conway Lunning, and Cory Simonsen. Absent: Jeff Nelson and Adam Carlson

Others present: Kristin Hazen – Finance Officer, Police Officer Rausch, and Jared Hybertson –Economic Development Coordinator

Guests present: Doug Almand, Don Almand, Jessica Almand, Rion Bagwell, Cyndi Nelson, Richard and Sandy Schryer

Mayor Austin asked if there was any additions or corrections to the agenda. K. Hazen asked the council to remove C. Sikkink and Chief Clark from the agenda. C. Lunning moved and V. Sikkink second to approve the agenda with the removal of department heads C. Sikkink and Chief Clark reports. Motion carried. Unanimous.

C. Simonsen moved and V. Sikkink seconded to approve the regular meeting minutes from Monday, January 10, 2022. Motion carried. Unanimous.

Jackie Krebs moved and C. Simonsen seconded to approve the warrants presented. Motion carried. Unanimous.

WARRANTS

USDA Rural Development \$2,130.00 City of Centerville \$62.46 City of Centerville \$57.37 CENTERVILLE POSTMASTER \$75.00 CENTER POINT LARGE PRINT \$45.54 CENTERVILLE POSTMASTER \$1,000.00 Chamber of Commerce \$75.00 City of Sioux Falls \$43.50 COLONIAL LIFE \$638.71 Diesel Machinery, Inc. \$1,300.00 FERGUSON WATERWORKS #2516 \$1,037.06 Fort Randall Telephone Co. \$652.87 Health Pool of SD \$8,966.09 Hydraulic World, Inc. \$205.72 Lewis & Clark Rural Water \$2,397.09 MACQUEEN EMERGENCY \$634.95 Menards \$262.92 VISA \$2,209.10 Overdrive \$300.00 PARKER FARM AND AUTO SUPPLY IN \$729.57 Brad Preheim \$27.72 Pump N Stuff- City \$334.35 Pump N Stuff- City \$473.39 RUNNINGS \$794.96 South Dakota Magazine \$59.00 South Dakota One Call \$28.00 SOUTHEAST FARMERS CO-OP \$53.25 Total Stop Food Store #747 \$62.08 Turner County Emergency \$30.00 Verizon Wireless \$135.05 Vermillion Garbage Service \$240.00 Xcel Energy \$3,588.93 MidAmerican Energy Company \$1,663.48 Badger Meter Inc \$70.17 Century Business \$48.65 Lawson Products \$63.56 Matt Thompson \$236.38

January Payroll: Mayor & Council - \$1,971.66; Finance - \$3,334.87 Police - \$7,348.80 Parks - \$792.11; Streets - \$2,476.83; Water - \$4,140.79; Sewer - \$4,140.56; Library - \$3,295.13; Econ Dev - \$4,964.60;

Mayor Austin shared a building permits received from Chuck Bertrand, Dennis Heesch, and Adam Austin, previously approved by K. Hazen and K. Westra. K. Hazen shared a building permit received from AMS Building Systems to build a new residential house on 140 Iowa St. After review, C. Lunning moved and V.

Sikkink seconded to approve the building permit presented from AMS Building Systems. Motion Carried. Unanimous. K. Hazen also shared the extension request received from Kevin Hinrichs and Jennifer Bertrand. C. Simonsen moved and V. Sikkink seconded to approve the building permit extension request received from Kevin Hinrichs and Jennifer Bertrand. Motion carried. Unanimous.

Mayor Austin opened the public hearing at 5:35pm to hear any questions, comments or concerns regarding the rezoning request from agricultural zoning to industrial zoning for the property East 7 acres of Lot 2, Centerville Lagoon Addition (Great Plains Addition), City of Centerville, Turner County, South Dakota. K. Hazen shared the Planning & Zoning committee meeting minutes. The committee vote was 4 to 1 to recommend approval of the rezoning request. There being no concerns or public comments, V. Sikkink moved and C. Simonsen seconded to approve the rezoning request from agricultural zoning to industrial zoning. Motion carried. Unanimous.

Mayor Austin as if there was any other public comments. There being none, Mayor Austin closed the public hearing at 5:38 with a motion by C. Lunning and seconded by V. Sikkink. Motion Carried. Unanimous.

C. Simonsen moved and C. Lunning seconded to table the discussion regarding the MIG welder as well as the Certified Officer/Non Certified Officer pay until the next regular city council meeting. Motion carried. Unanimous.

Economic Development: J. Hybertson touched on the highlights from his Economic Development report. Report is available at City Hall or on the city website.

Finance. K. Hazen presented the revenue/expense report for January 2022, the January 2022 bank statements and the draft financial report for two years ending December 31, 2020.

J. Krebs moved and C. Simonsen seconded to approve Resolution 20022-03 Billing. Motion carried. Unanimous.

RESOLUTION 2022-03

A RESOLUTION AUTHORIZING THE CITY FINANCE OFFICER TO PAY CERTAIN VENDORS PRIOR TO SUBMITTING THE BILLS TO THE CITY COUNCIL

WHEREAS, certain vendors that provide services or goods to the City of Centerville on a regular basis have a billing cycle that requires the bill to be paid prior to the City Council's regular monthly meeting;

WHEREAS, such a practice potentially exposes the City to being charged a late fee for later payment;

WHEREAS, the City Council desires to avoid unnecessary payment of late fees.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Centerville that the following pre-authorization for payment of certain bills be adopted:

1. The City Finance Officer is hereby authorized to pay all bills submitted by vendors and received by the City after the date of the preceding regular monthly meeting of the City Council, but due for payment prior to the date of the next regular monthly meeting of the City Council.
2. The City Finance Officer shall include all such bills in the bills submitted to the City Council for review and ratification at its next regular meeting following the payment of the bill.

Dated this 7th day of February, 2022.

Mayor

ATTEST:

Finance Officer

J. Krebs moved and C. Simonsen seconded to approve the invoice received from Independent Audit Services, PC in the amount of \$6,200.00 (six thousand two hundred dollars) for the audit of financial statements for the two years ending December 31, 2020. Motion carried. Unanimous.

K. Hazen shared the 2021 financials for the Senior Center. Currently the Senior Center operations have stopped due to COVID, so the Senior Center is not receiving enough money to completely cover the monthly expenses. K. Hazen suggested moving the responsibility of utilities back to the city as it is their government building and we should be covering the monthly expenses at least until the center is fully open and running again. V. Sikkink moved and C. Lunning seconded to have K. Hazen pay the utilities for the Senior Center out of the city's budget going forward. Motion carried. Unanimous.

K. Hazen explained that the lagoon farm lease agreement will terminate February 28, 2022. K. Hazen explained that she has received calls regarding the property and asked the council if they would like to put it up for bid again in March 2022. V. Sikkink moved and C. Simonsen seconded to approve the advertising of bids for the lagoon farm lease. Motion carried. Unanimous.

K. Hazen stated that there has been increased concerns with cyber-attacks and suggested getting an IT Tech to have on call when we need someone for IT issues. Quint with Geek Dad and been used in the past. K. Hazen suggested having him continue as the City of Centerville's IT Technician. Mayor Austin asked to get a retainer amount from Quint and bring to the next regular council meeting.

J. Krebs moved and V. Sikkink seconded to start advertising for summer help. Motion carried. Unanimous.

K. Hazen requested looking into getting defibrillators and first aid kits for Senior Center, City Hall, and Pool. Mayor Austin said to look into funding for the defibrillators and get pricing on the first aid kits and bring to the next regular council meeting.

Code Enforcement – V. Sikkink suggested that we start fining those residents that have exceeded their 30 days to comply with the code enforcement letters they receive. The fine would be \$125.00 a day until brought into compliance. K. Hazen said she would reach out to legal and the code enforcement specialist to be sure that we are able to move forward with V. Sikkink suggestion.

V. Sikkink also shared that there are several sidewalks around town that need to be repaired. K. Hazen suggested to start advertising in the spring regarding the ordinance addressing the sidewalks and being the resident’s responsibility to maintain their sidewalks.

Mayor Austin set the next regular council meeting at 5:30 p.m. on Monday, March 7, 2022.

There being no further matters to discuss, C. Lunning moved and C. Simonsen seconded the meeting be adjourned. Motion carried. Unanimous. Meeting adjourned at 6:14 p.m.

Kent Austin, Mayor

Attest: _____
Finance Officer