

CITY OF CENTERVILLE
UNAPPROVED MINUTES OF RESCHEDULED
REGULAR MEETING
Monday, December 11, 2023
5:30 p.m.

Mayor Austin called the meeting to order at 5:30 p.m.

The pledge of allegiance was recited.

Council members present: Vicki Sikkink, Conway Lunning, Jackie Krebs, and Adam Carlson.

Absent: Kyle Strand

Others present: Kristin Voegeli – Finance Officer, Nolan Clark – Police Chief, Jared Hybertson – Economic Development, and Police Officer Parker Rausch

Guests: Turner County Sheriff Jamie Buteyn.

Mayor Austin asked if there was any additions or corrections to the agenda. There being none. A. Carlson moved and V. Sikkink seconded to approve the agenda. Motion carried. Unanimous.

C. Lunning moved and J. Krebs seconded to approve the regular meeting minutes from Monday, November 6, 2023. Motion carried. Unanimous.

V. Sikkink moved and A. Carlson seconded to approve the warrants presented. Motion carried. Unanimous.

WARRANTS

Internal Revenue Service \$3,103.61 Vendor Liability SYNCB/AMAZON \$223.92 VIDEO COLONIAL LIFE \$854.78 DENTAL/ACCIDENT/VISION VISA \$239.85 MISC SUPPLIES & MATERIALS Verizon Wireless \$129.24 PD MODEM/TABLET OPERATIONS Internal Revenue Service \$3,508.76 Vendor Liability SD Retirement System \$6,112.86 Vendor Liability One American Bank \$70,000.00 TRANSFER TO CHECKING AT&T MOBILITY \$80.08 PD TABLET NIGHTHAWK MidAmerican Energy Company \$477.95 UTILITY GAS BILL Xcel Energy \$3,250.62 ELECTRICITY ABBA-7 Storage \$163.00 DEB OTTO STORAGE FEE AR LASKA INC. \$3,419.90 75K NATURAL GAS UNIT HEATER MORTON BUILDING CENTER POINT LARGE PRINT \$46.74 BOOKS Dakota ACE Hardware \$12.98 CMAS DÉCOR Diesel Machinery, Inc. \$1,300.00 RENTAL CONTRACT 11-16-23 TO 12-13-23 FEDERAL LICENSING INC \$119.00 CONTROL POINT LOCATION WQOS269 FERGUSON WATERWORKS #2516 \$257.32 LF 3/4 CTS COMPXPE Health Pool of SD \$12,403.11 DECEMBER 20923 KNIFE RIVER - SOUTH DAKOTA \$289.26 STORM SEWER L & S Repair \$1,062.18 INSTALLED NEW FENCE COMPOST SITE Mid-American Research Chemical \$1,677.85 MISC CHEMICAL SPLIT New Century Press, Inc. \$81.20 NEW ERA MEETING MINUTES Brad Preheim \$33.66 LEWIS AND CLARK BOARD MEETING Pump N Stuff- City \$443.34 CITY OF CENTERVILLE FUEL Pump N Stuff- City \$1,153.65 POLICE FUEL RUNNINGS \$54.95 JEAN BOOTS Sioux Falls Winpump Co. \$2,312.92 WATER LAUNDROMAT - CIRB BOX REPAIRS SOUTHEAST FARMERS CO-OP \$1,549.36 RUBY DYED DIESEL \$4.03 USDA Rural Development \$2,130.00 USDA LOAN PAYMENT Vermillion Garbage Service \$120.00 COMMERCIAL GARBAGE Lewis & Clark Rural Water \$2,206.91 NOVEMBER 2023 SD Dept of Revenue & \$26.70 TITLE AND PLATE FEE FIRE TRUCK SD Dept of Revenue & \$26.70 TITLE AND PLATE FEE TRAILER FIRE DEPARTMENT City of Centerville \$59.62 CITY HALL WATER City of Centerville \$57.89 CITY SHOP/POLICE Internal Revenue Service \$922.42 941 SEPTEMBER ADJUSTED AMOUNT DUE AUSTIN, ALEC \$910.00 MOWING Internal Revenue Service \$3,150.90 Vendor Liability A-OK Sanitary Service, Inc. \$144.00 8 CANS ON BROADWAY 12/1-12/31 AR LASKA INC. \$7,397.37 INSTALL NEW SECURITY LIGHT AT LIFT STATION Nolan J. Clark \$100.00 CHRISTMAS GIFT CODE ENFORCEMENT SPECIALISTS \$2,029.92 CODE ENFORCEMENT 10-1-23 TO 11-30-23 CRARY HUFF LAW FIRM \$963.00 LEGAL FEES DAKOTA PUMP & CONTROL \$3,707.40 PARTS FOR EBARA MODEL 100DLMF6182 Farmers Lumber Company \$24.56 SAKRETE CONCRETE MIX Fort Randall Telephone Co. \$645.93 PHONE/FAX/INTERNET

KRISTIN VOEGELI \$100.00 CHRISTMAS GIFT Linda K Holmberg \$100.00 CHRISTMAS GIFT Linda K Holmberg \$30.60 mileage HYBERTSON, JARED \$136.68 mileage HYBERTSON, JARED \$100.00 CHRISTMAS GIFT OUT ON A LIMB, LLC \$106.00 DEB OTTO CLEAN UP PARKER FARM AND AUTO SUPPLY IN \$116.55 CLASS 3 BALL MOUNT RAUSCH, PARKER \$100.00 CHRISTMAS GIFT Cody Sikkink \$100.00 CHRISTMAS GIFT Matt Thompson \$100.00 CHRISTMAS GIFT Total Stop Food Store #747 \$46.59 SUPPLIES AND MATERIALS US POSTAL SERVICE \$118.00 ONE YEAR BOX FEE Katie Westra \$100.00 CHRISTMAS GIFT Verizon Wireless \$129.24 PD MODEM/TABLET OPERATIONS

Nov Payroll: Finance - \$6,991.60 Police - \$19,301.50; Streets - \$5,106.74; Water - \$9,128.41; Sewer - \$9,128.55; Parks - \$1,784.83 Library - \$7,836.99; Econ Dev - \$10,249.35

Mayor Austin shared building permits received from Trent Sikkink, UCC Church, Neville Construction and Hybertson Construction previously approved by K. Voegeli and K. Westra.

Mayor Austin asked if there were any public comments.

Sheriff Jamie Buteyn with the Turner County Highway Department introduced himself and was welcomed by the council members.

There being no other public comments, Mayor Austin shared the 2024 Annual Inspection Agreement from Dakota Pump & Control. C. Lunning moved and V Sikkink seconded to approve the agreement as presented. Motion carried. Unanimous.

Police Chief Clark handed out the monthly police report for November:

November 2023		
43 Calls for service/disturbance	3 Well-being checks	10 Traffic stops
2 Motor vehicle crash report	1 Arrests	4 Assists for fire/ambulance calls
2 Domestic dispute call	2 Mental health incidents	4 Animal calls

Economic Development Coordinator, Jared Hybertson, shared his monthly report.

J. Hybertson discussed the qualifications of the LIIP program and shared that we are currently waiting for preliminary numbers from ISG if we had the project engineered and bid the project out. This would help to compare that cost versus the City doing the project themselves.

Finance. K. Voegeli presented the revenue/expense report for November 2023 and the November 2023 bank statements.

V. Sikkink moved and C. Lunning seconded to adopt the Gunderson and Peder Larson Park Rules and Policies. Motion carried. Unanimous. Policies can be viewed on the City website or at City Hall.

J. Krebs moved and V. Sikkink seconded to approve the second reading and adoption of 2023-7 Supplemental Appropriations Ordinance. Motion carried. Unanimous.

ORDINANCE NO. 2023-7
SUPPLEMENTAL APPROPRIATIONS ORDINANCE

Be it ordained by the City of Centerville that the following sum is supplementally appropriated to meet the obligations of the municipality:

101 General Fund

414 Finance Officer				
101	414	4110	Regular Salaries	\$ 2,000.00
101	414	4130	Retirement System	\$ 200.00
101	414	4151	Delta Dental Ins	\$ 100.00
				<u>\$ 2,300.00</u>
419 Gen Govt Buildings				
101	419	4390	Other Improvements	\$ 3,600.00
				<u>\$ 3,600.00</u>
421 Police Dept				
101	421	4110	Regular Salaries	\$ 10,000.00
101	421	4111	Season/Part Time	\$ 5,000.00
101	421	4120	FICA	\$ 1,300.00
101	421	4261	Equipment Fuel	\$ 1,000.00
				<u>\$ 17,300.00</u>
431 Street Department				
101	431	4110	Regular Salaries	\$ 7,000.00
101	431	4130	Retirement Systems	\$ 400.00
101	431	4151	Delta Dental	\$ 100.00
101	431	4240	Rentals	\$ 3,900.00
101	431	4261	Equipment Fuel	\$ 2,000.00
101	431	4281	Electricity/Utilities	\$ 31.00
101	431	4360	Machinery & Automotive	\$ 28,500.00
				<u>\$ 41,931.00</u>
432 Sanitation-Compost Site				
101	432	4260	Supplies & Materials	\$ 1,400.00
				<u>\$ 1,400.00</u>
452 Parks Department				
101	452	4110	Regular Salaries	\$ 900.00
101	452	4130	Retirement Systems	\$ 200.00
				<u>\$ 1,100.00</u>
453 Swimming Pool				
101	453	4140	Workers Comp	\$ 5.00
				<u>\$ 5.00</u>
455 Library				
101	455	4110	Regular Salaries	\$ 5,000.00
101	455	4111	Season/Part Time	\$ 5,000.00
101	455	4120	FICA	\$ 600.00
101	455	4130	Retirement	\$ 400.00
				<u>\$ 11,000.00</u>
461 Economic Development				
101	461	4110	Regular Salaries	\$ 3,000.00
101	461	4130	Retirement Systems	\$ 300.00
				<u>\$ 3,300.00</u>
Total Supplemental Appropriations				<u>\$ 81,936.00</u>
Source of Funding				
Unassigned Fund Balance - General				<u>\$ 81,936.00</u>

Kent Austin, Mayor

First Reading November 6, 2023
Second Reading December 11, 2023
Adoption December 11, 2023
Effective December 31, 2023

V. Sikkink moved and C. Lunning seconded to approve the ABBA 7 Storage Rental Agreement. Motion carried. Unanimous.

K. Voegeli shared that the City Hall will be closing at noon on Friday December 22nd and will remain closed through Tuesday, December 26th. The next holiday closure will be on January 1, 2024.

A. Carlson moved and J. Krebs seconded to approve the request for a \$100.00 Christmas gift for all the full time city employees. Motion carried. Unanimous.

Mayor Austin asked for a motion to go into executive session to discuss personnel matters.

J. Krebs moved and V. Sikkink seconded to go into executive session. Mayor Austin declared in executive session at 6:15 p.m.

Mayor Austin declared out of executive session at 6:35 p.m.

RESOLUTION: #2023-15

Subject Yearly Review Raise

BE IT RESOLVED: by the city council of the City of Centerville, South Dakota that:

1. Rate of compensation for Parker Rausch, Police Officer, be increased by \$1.59 (one dollar and fifty nine cents) so that his new hourly rate will be \$22.11 (twenty two dollars and eleven cents) effective January 1, 2024.

Adopted this 11th day of December 2023 with a motion made by C. Lunning and seconded by V. Sikkink. Motion carried. Unanimous.

Kent Austin, Mayor

Attest: _____

Kristin Voegeli, Finance Officer

Mayor Austin set the next regular council meeting at 5:30 p.m. on Tuesday, January 2, 2023 and asked for a motion to adjourn.

C. Lunning moved and V. Sikkink seconded the meeting be adjourned. Motion carried. Unanimous. Meeting adjourned at 6:45 p.m.

Kent Austin, Mayor

Attest: _____

Finance Officer