

CITY OF CENTERVILLE  
UNAPPROVED MINUTES OF RESCHEDULED  
REGULAR MEETING  
Tuesday, January 2, 2024  
5:30 p.m.

Mayor Austin called the meeting to order at 5:30 p.m.

The pledge of allegiance was recited.

Council members present: Vicki Sikkink, Conway Lunning, Jackie Krebs, and Kyle Strand.

Absent: Adam Carlson

Others present: Kristin Voegeli – Finance Officer, Jared Hybertson – Economic Development, Cody Sikkink – Operations Manager and Police Officer Parker Rausch

Mayor Austin asked to add Brian Jensen to the Agenda as new Alderman for Ward II. There being no other additions C. Lunning moved and V. Sikkink seconded to approve the agenda with the addition of Brian Jensen. Motion carried. Unanimous.

Mayor Austin invited Brian Jensen to stand and presented Oath of Office to Ward II Councilman, Brian Jensen.

Council members present: Vicki Sikkink, Conway Lunning, Jackie Krebs, Kyle Strand and Brian Jensen.

J. Krebs moved and K. Strand seconded to approve the regular meeting minutes from Monday, December 11, 2023. Motion carried. Unanimous.

C. Lunning moved and K. Strand seconded to approve the warrants presented. Motion carried. Unanimous.

#### WARRANTS

Wieman Land & Auction Co. \$4,793.20 JACK HAMMER/TIRE POST PULLER Verizon Wireless \$129.24 PD MODEM/SHOP Internal Revenue Service \$3,623.51 Vendor Liability SYNCB/AMAZON \$410.87 BOOKS.VIDEOS.SUPPLIES Internal Revenue Service \$546.99 Vendor Liability COLONIAL LIFE \$824.78 DECEMBER 2023 SERE', CHERYL \$160.00 Utility Billing Credit Refund CENTER POINT LARGE PRINT \$93.48 MIX SERIES CODE ENFORCEMENT SPECIALISTS \$1,782.58 SERVICES FROM 12/1/23 TO 12/26/23 MACQUEEN EMERGENCY \$302.49 FIRE HOOKS BRUSH RAKE New Century Press, Inc. \$120.96 PUBLISHING MINUTES Pump N Stuff- City \$469.16 CITY FUEL Rechnagel Construction, Inc. \$82.94 13.87 TONS OF SCREENED GRAVEL The Radar Shop \$192.00 3 RADAR UNITS Viborg Repair & Towing \$420.00 TOW FEE DEB OTTO CODE ENFORCEMENT SD Retirement System \$3,950.86 Vendor Liability USDA Rural Development \$2,130.00 JANUARY 2024 LOAN PMT First National Bank \$8,716.87 CW-01 JANUARY 2024 First National Bank \$11,380.39 DW-01 JANUARY 2024 AT&T MOBILITY \$80.08 WIRELESS/TABLET COLONIAL LIFE \$824.78 JANUARY 2024 MidAmerican Energy Company \$712.67 UTILITY GAS BILLING One American Bank \$858.79 VIDEO CONVERT Xcel Energy \$3,473.74 ELECTRICITY Century Business \$84.37 CHARGES FROM 11/05/23 - 12/04/23 D&D DOOR \$210.00 SERVICE CALL & LABOR PD OVERHEAD DOOR Dakota Ace Hardware \$263.01 MISC PARTS AND SUPPLIES DANR - FISCAL OFFICE \$950.00 NPDES MUNICIPAL SD0022527 Diesel Machinery, Inc. \$1,300.00 12-14-23 TO 01-10-24 Fireball Industries, Inc. \$115.78 PARK SIGNS CAMPING Health Pool of SD \$13,450.31 JANUARY 2024 Hydraulic World, Inc. \$934.42 JACK HOSE/CABLE Lewis & Clark Rural Water \$2,303.05 DECEMBER 2023 Menards \$2.39 COMM DUPLEX-WH Brad Preheim \$33.66 TRAVEL EXPENSE LEWIS AND CLARK BOARD MEETING Pump N Stuff- City \$600.70 POLICE DEPT FUEL RUNNINGS \$9.99 MACHINERY KEY KIT SD Governmental Finance \$40.00 2024 DUES SD Police Chief's

Association \$200.00 2024 DUES SD Public Assurance Alliance \$1,024.90 1992 SPARTAN FIRE TRUCK  
INS SDML Workers Compensation Fund \$9,661.00 2024 RENEWAL BILLING SECOG \$1,724.00 2024  
DUES SOUTH DAKOTA MUNICIPAL LEAGE \$1,206.40 2024 DUES Terry's Tire Service \$40.20 SKID  
STREER Turner County Emergency \$30.00 2024 EMERGENCY SERVICES ASSOCIATION

DEC Payroll: Mayor & Council - \$1,481.62 Finance - \$4,548.91 Police - \$14,340.25; Streets - \$3,140.43;  
Water - \$5,608.70; Sewer - \$5,608.71; Parks - \$1,046.76 Library - \$5,461.13; Econ Dev - \$6,770.47 Planning  
& Zoning - \$144.14

Mayor Austin shared building permits received from Adam Buckneberg previously approved by K. Voegeli  
and K. Westra.

Mayor Austin asked if there were any public comments. None.

Mayor Austin asked council to accept Police Chief Nolan Clark's letter of resignation as well as his vacation  
payout. K. Strand moved and C. Lunning seconded to approve Police Chief Clark's letter of resignation.  
Motion carried. Unanimous.

Mayor Austin opened the public hearing at 5:14 pm to hear any questions or concerns regarding  
the special assessment roll for 1001 Vermillion St. There being none, V. Sikkink moved and B.  
Jensen seconded to approve a total of \$26,209.90 (twenty six thousand, two hundred nine dollars  
and ninety cents) to parcel id number 190000050000100, 1 & 2 BLK 5 Original Centerville. Motion  
carried. Unanimous.

Operations Manager, Cody Sikkink requested approve to purchase a pro strip broom for \$590.00  
(five hundred ninety dollars) along with a decked toolbox with ladder for \$300.00 (three hundred  
dollars). J. Krebs moved and C. Lunning seconded to approve the purchase as requested. Motion  
carried. Unanimous.

Finance Officer K. Hazen presented a list of volunteer fireman. Volunteers for the City of Centerville for  
year 2024 were recognized and it is the intent of the City Council to cover these volunteers for work comp  
purposes. The list is available at City Hall. V. Sikkink moved and C. Lunning seconded to approve the list of  
volunteer firemen provided by Fire Chief Cody Sikkink. Motion carried. Unanimous.

Economic Development Coordinator, Jared Hybertson, shared his monthly report.

Mayor Austin appointed Jackie Krebs and Adam Carlson as CDC Board Members.

Finance Officer K. Voegeli presented the revenue/expense report for December 2023 and the December  
2023 bank statements.

K. Voegeli presented resolution 2024-01.

### **RESOLUTION: 2024-01**

SUBJECT: ESTABLISHING THE SALARIES AND WAGES OF THE CITY OF CENTERVILLE, (SDCL-6-1-20)

BE IT RESOLVED: By the City Council of the City of Centerville, SD as follows:

**City**

Cody Sikkink (Operations Manager)	\$ 25.67
Matt Thompson (Operations Manager Asst.)	\$ 20.64
Kristin Voegeli (Finance Officer, Salary)	\$ 27.96
Katie Westra (Deputy Finance Officer)	\$ 22.82
Jared Hybertson (Economic Development, Salary)	\$ 28.84

**Police**

Parker Rausch	\$ 20.93
Certified Police Officers	\$ 17.50
Non-certified Police Officers	\$ 15.50

**Library**

Linda Holmberg (Head Librarian)	\$ 20.74
Substitutes New Hire	\$ 12.00

Mayor	\$ 135.00 quarterly \$ 75.00 per meeting
Council Members	\$ 100.00 quarterly \$ 75.00 per meeting
Zoning Board	\$ 50.00 per meeting

Adopted on this 2<sup>nd</sup> day of January, 2024 on a motion by V. Sikkink and seconded by C. Lunning. Motion carried. Unanimous.

\_\_\_\_\_  
Kent Austin, Mayor

ATTEST: \_\_\_\_\_  
Kristin J. Voegeli, Finance Officer

K. Voegeli shared Resolution 2024-2. K. Strand moved and J. Krebs seconded to approve Resolution 2024-02 as presented. Motion carried. Unanimous.

2024-02

RESOLUTION TO URGE THE SOUTH DAKOTA LEGISLATURE TO APPROVE THE

**JOINT RESOLUTION PROVIDING LEGISLATIVE APPROVAL FOR A FUTURE USE  
WATER PERMIT APPLICATION BY THE LEWIS & CLARK REGIONAL WATER  
SYSTEM**

**WHEREAS**, the Lewis & Clark Regional Water System (L&C) currently has a total of 47.7 million gallons a day (MGD) of ground water rights from the Missouri-Elk Point Aquifer (53,442 acre feet/year), and

**WHEREAS**, in 2022 L&C started construction to expand the System from 44.19 MGD to 60 MGD, which is expected to be completed in 2031, and

**WHEREAS**, in April 2023 L&C submitted an application to the South Dakota Department of Agriculture & Natural Resources (DANR) for an additional 17.07 MGD (19,121 acre feet/year), which accounting for treatment and line losses is the amount of additional capacity needed in order to deliver 60 MGD of firm capacity, and

**WHEREAS**, DANR and the South Dakota Geological Survey conducted their analysis, which led to an approval recommendation of L&C's application based on three factors: 1.) there is enough capacity in the Missouri – Elk Point Aquifer, 2.) there is a demonstrated need for the capacity and the need would be a beneficial use of the water, and 3.) existing water rights will not be impaired, and

**WHEREAS**, there was a public comment period on L&C's application and no comments were submitted, and

**WHEREAS**, State statute requires legislative approval for any water right application that exceeds 10,000 acre feet before the South Dakota Water Management Board can take final action, which last occurred in 1994 and coincidentally was for L&C, and

**WHEREAS**, the South Dakota Water Management Board at their July 12, 2023 hearing voted unanimously to present L&C's application to the Legislature with an approval recommendation.

**THEREFORE BE IT RESOLVED**, the City of Centerville respectfully urges the South Dakota Legislature during the 2024 session to approve the Joint Resolution in support of L&C's future use water permit.

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Mayor Kent Austin

K. Voegeli shared Resolution 2024-03. K. Strand moved and J. Krebs seconded to approve cafeteria plan as presented. Motion carried. Unanimous.

**RESOLUTION 2024-03 OF THE CITY OF CENTERVILLE COUNCIL MEMBERS FOR THE ADOPTION  
OF  
THE CITY OF CENTERVILLE CAFETERIA PLAN**

On January 2, 2024, the City of Centerville Council Members did meet to discuss the implementation of City of Centerville Flexible Benefits Plan to be effective, 1/1/2024. Let it be known that the following resolutions were duly adopted by the City of Centerville Council Members and that such resolutions have not been modified or rescinded as of the date hereof;

**RESOLVED**, that the form of Cafeteria Plan, as authorized under Section 125 of the Internal Revenue Code of 1986, presented to this meeting is hereby adopted and approved and that the

proper officers of the Employer are hereby authorized and directed to execute and deliver to the Plan Administrator one or more copies of the Plan.

RESOLVED, that the Plan Year shall be for a period beginning on 1/1/2024 and ending 12/31/2024.

RESOLVED, that the Employer shall contribute to the Plan amounts sufficient to meet its obligation under the Cafeteria Plan, in accordance with the terms of the Plan Document and shall notify the Plan Administrator to which periods said contributions shall be applied.

RESOLVED, that the proper officers of the Employer shall act as soon as possible to notify employees of the adoption of the Cafeteria Plan by delivering to each Employee a copy of the Summary Plan Description presented to this meeting, which form is hereby approved.

The undersigned certifies that attached hereto as Exhibits A and B respectively are true copies of the Plan Document, and Summary Plan Description for City of Centerville's Flexible Benefits Plan approved and adopted in the foregoing resolutions.

The undersigned further certifies and attests that the above resolutions were made with the consent of the full Council Members, each of whom were in attendance on this date:

\_\_\_\_\_  
Signature/Title

\_\_\_\_\_  
Date

Finance Officer K. Hazen designated the New Era as the designated City's official newspaper. C. Lunning moved and B. Jensen seconded the New Era be designated as the City's official newspaper. Motion carried. Unanimous.

Finance Officer K. Hazen designated the One American Bank in Centerville as the City's official depository. V. Sikkink moved and J. Krebs seconded the approval to designate One American Bank in Centerville as the City's official depository. Motion carried. Unanimous.

K. Voegeli presented the 2024 garbage hauler applications received from Novak Sanitary Services, Loren Fischer Disposal, A-OK Sanitary Service, and Vermillion Garbage Service. C. Lunning moved and B. Jensen seconded to approve the applications received. Motion carried. Unanimous.

J. Krebs moved and V. Sikkink seconded to set election date as Tuesday, April 9, 2024 and appoint K. Voegeli as election official. Motion carried. Unanimous.

Mayor Austin asked for a motion to go into executive session to discuss personnel matters.

J. Krebs moved and V. Sikkink seconded to go into executive session. Mayor Austin declared in executive session at 6:15 p.m.

Mayor Austin declared out of executive session at 6:34 p.m.

**RESOLUTION: #2024-4**

Subject Yearly Review Raise

BE IT RESOLVED: by the city council of the City of Centerville, South Dakota that:

1. Rate of compensation for Jared Hybertson, Economic Development Coordinator, be increased by 3% (three percent) so that his new hourly rate will be \$29.71 (twenty nine dollars and seventy one cents) effective January 2, 2024.

Adopted this 2<sup>nd</sup> day of January 2024 with a motion made by V. Sikkink and seconded by C. Lunning. Motion carried. Unanimous.

\_\_\_\_\_  
Kent Austin, Mayor

Attest: \_\_\_\_\_

Kristin Voegeli, Finance Officer

Mayor Austin set the next regular council meeting at 5:30 p.m. on Monday, February 5, 2024 and asked for a motion to adjourn.

V. Sikkink moved and C. Lunning seconded the meeting be adjourned. Motion carried. Unanimous. Meeting adjourned at 6:35 p.m.

\_\_\_\_\_  
Kent Austin, Mayor

Attest: \_\_\_\_\_

Finance Officer